MAY WALKER, CONSTABLE

PRECINCT SEVEN
HARRIS COUNTY, TEXAS

Date: October 9, 2019

From: Sergeant Jon Meek
                  Neighborhood Patrol Division, First Line Supervisor
                  Harris County Constable's Office of Precinct "7"

To: Property Owners Association
                  Board of Directors & Management Company

Subject: September Monthly Productivity Analysis Report
Enclosure: **MPAR – September 2019**
Distribution: Executive Command Staff & Board of Directors & Management Company

The purpose of this **"Monthly Productivity Analysis Report"** (M.P.A.R.) is to provide the executive command staff with the appropriate data to analyze the productivity of assigned personnel and their shifts' activities to allow for the validation of individual and divisional performance evaluations. With regard to the specific contents of the report, there are 18 distinctive component parts of this report. These components are enumerated below:

01.	Patrol Activity Details	10.	Traffic Enforcement Report
02.	Patrol Activity Analytical Summary	11.	Trends & Percentages of Traffic
03.	Patrol Activity Percentages & Trends	12.	Citation & Warning Issuance Review
04.	Security Checks Report	13.	Call for Service Report (*C.F.S.*)
05.	Security Checks Percentages & Trends	14.	Trends & Percentages for *C.F.S.*
06.	Crisis Intervention Disposition Report	15.	Overtime Report (service at no Cost)
07.	Offense/Incident Generation Report	16.	Reserve Deputy Use (at no Cost)
08.	Criminal Arrest Types Report	17.	Incident Summarization
09.	Warrant Execution Report	18.	Hotspot Report Data Review

A cursory analysis of the statistical data from this report should be demonstrative of the quality of performance of this agency in realizing the contractual obligations and the overall achievement of the goals and objectives of this Agency and the Contract Division.

2250 total miles were driven and the shift responded to **0835** total service calls and conducted **000** crash investigations. The shift issued **011** traffic citations, made **01** arrests and handled **052** enforcement service related calls.
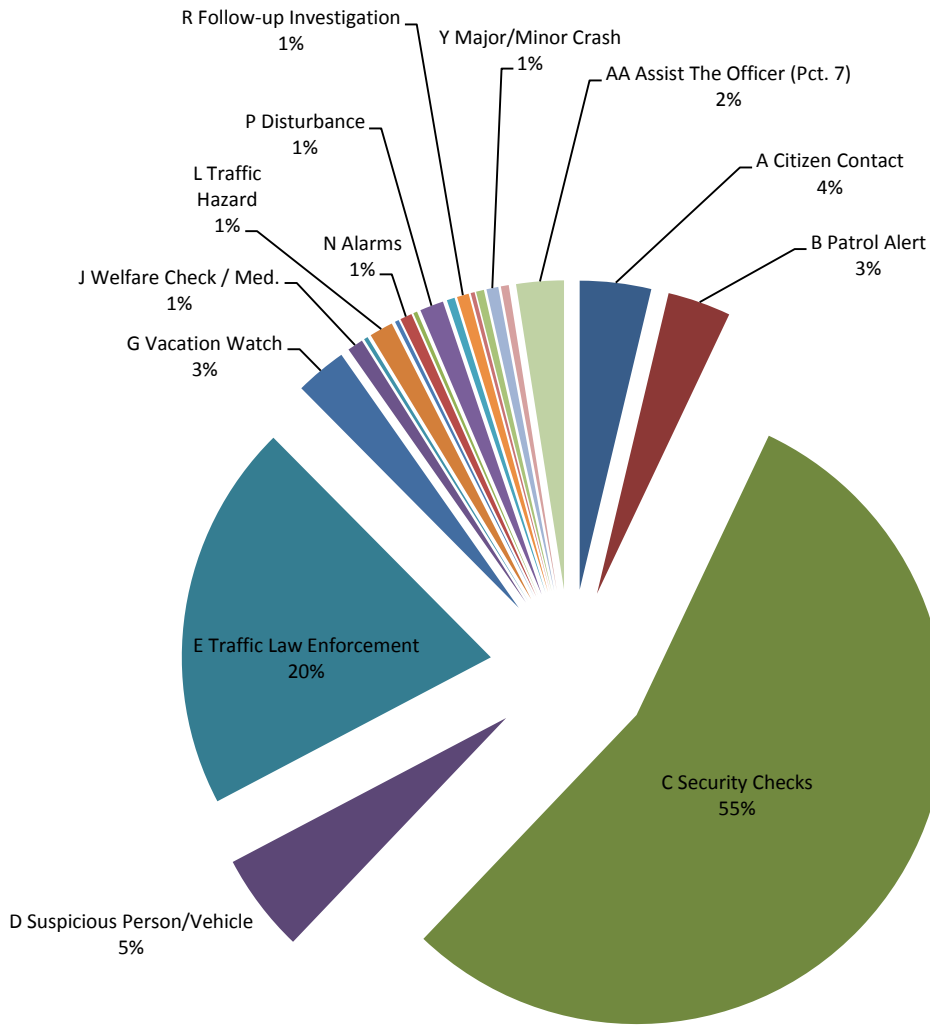
A.   Patrol Activity Monthly Total: <u>**0483**</u>

*	Patrol Activity Types	7S18	7S28	7S29		TOT	AVER	%
A	Citizen Contact	10	7	1		18	6.0	4%
B	Patrol Alert	3	13	0		16	5.3	3%
C	Security Checks	109	121	36		266	88.7	55%
D	Suspicious Person/Vehicle	13	11	1		25	8.3	5%
E	Traffic Law Enforcement	31	55	12		98	32.7	20%
F	Offense/Incident Reports	0	0	0		0	0.0	0%
G	Vacation Watch	2	11	0		13	4.3	3%
H	Open Door / Window	0	0	0		0	0.0	0%
I	Assist Contract Citizen	0	0	0		0	0.0	0%
J	Welfare Check / Med.	2	2	0		4	1.3	1%
K	Traffic Initiative	1	0	0		1	0.3	0%
L	Traffic Hazard	2	4	0		6	2.0	1%
M	Animal Humane	0	1	0		1	0.3	0%
N	Alarms	3	0	0		3	1.0	1%
O	Mental Cases (171)	1	0	0		1	0.3	0%
P	Disturbance	1	5	0		6	2.0	1%
Q	Criminal Investigation	0	2	0		2	0.7	0%
R	Follow-up Investigation	1	2	0		3	1.0	1%
S	Criminal Mischief	0	0	0		0	0.0	0%
T	Burglary Residence/Vehicle	1	0	0		1	0.3	0%
U	Theft / Theft of Business	1	1	0		2	0.7	0%
V	Citizen Assaulted	0	0	0		0	0.0	0%
W	Robbery of an Individual	0	0	0		0	0.0	0%
X	Trespass Warning	0	0	0		0	0.0	0%
Y	Major/Minor Crash	0	3	0		3	1.0	1%
Z	Child Custody Disputes	0	2	0		2	0.7	0%
AA	Assist The Officer (Pct. 7)	12	0	0		12	4.0	2%
BB	Runaway Missing Persons	0	0	0		0	0.0	0%
CC	Assisted LEA	0	0	0		0	0.0	0%
DD	Solicitors	0	0	0		0	0.0	0%
EE	Meeting/Event/Ct.	0	0	0		0	0.0	0%
*	MONTH TOTALS	193	240	50		483	161.0	100%

A1. Patrol Activity Percentage:

Percentage of Patrol Activity

R Follow-up Investigation 1%
Y Major/Minor Crash 1%
AA Assist The Officer (Pct. 7) 2%
P Disturbance 1%
A Citizen Contact 4%
L Traffic Hazard 1%
B Patrol Alert 3%
N Alarms 1%
J Welfare Check / Med. 1%
G Vacation Watch 3%
E Traffic Law Enforcement 20%
C Security Checks 55%
D Suspicious Person/Vehicle 5%

Legend:

- ■ A Citizen Contact
- ■ B Patrol Alert
- ■ C Security Checks
- ■ D Suspicious Person/Vehicle
- ■ E Traffic Law Enforcement
- ■ F Offense/Incident Reports
- ■ G Vacation Watch
- ■ H Open Door / Window
- ■ I Assist Contract Citizen
- ■ J Welfare Check / Med.
- ■ K Traffic Initiative
- ■ L Traffic Hazard
- ■ M Animal Humane
- ■ N Alarms
- ■ O Mental Cases (171)
- ■ P Disturbance
- ■ Q Criminal Investigation
- ■ R Follow-up Investigation
- ■ S Criminal Mischief
- ■ T Burglary Residence/Vehicle
- ■ U Theft / Theft of Business
- ■ V Citizen Assaulted
- ■ W Robbery of an Individual
- ■ X Trespass Warning
- ■ Y Major/Minor Crash
- ■ Z Child Custody Disputes
- ■ AA Assist The Officer (Pct. 7)
- ■ BB Runaway Missing Persons
- ■ CC Assisted LEA
- ■ DD Solicitors
- ■ EE Meeting/Event/Ct.

B.   Patrol Activity by West Bellfort Personnel:

Individual Deputy Patrol Activity Totals

Legend: 7S18, 7S28, 7S37

- Manzanare (7S18): ~190
- Garcia (7S28): ~240
- Lewis (7S37): ~50
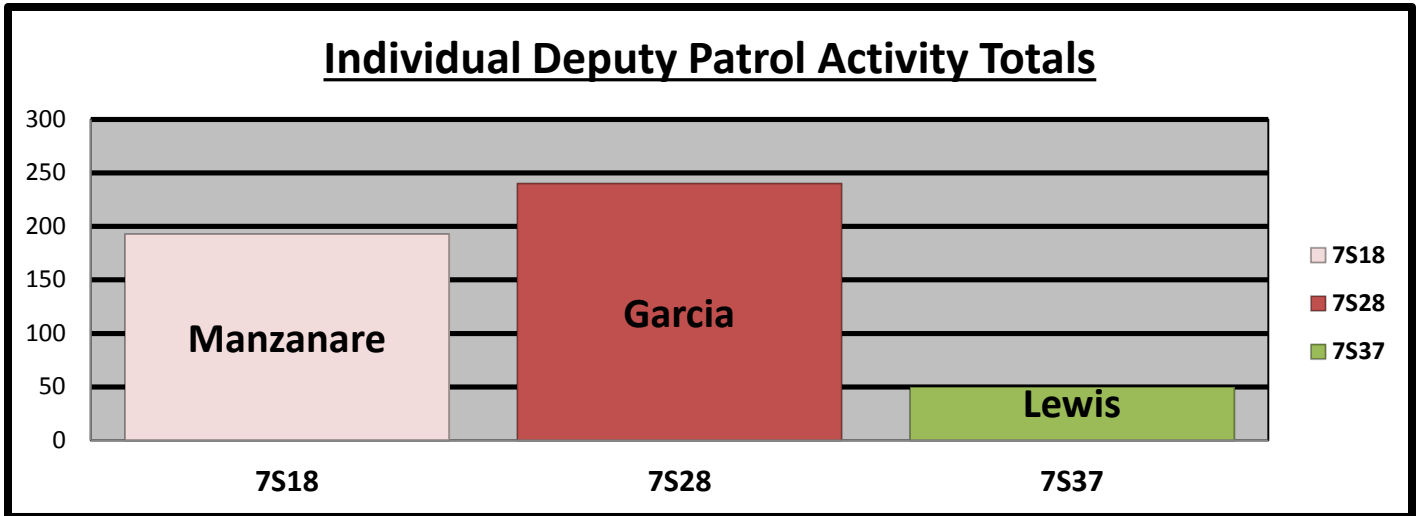
C.   Security Checks Monthly Total: 0350

*	Security Checks	7S18	7S28	7S29		TOT	AVER	%
(A)	Business Checks	4	4	8		16	5.3	5%
(B)	Park Checks	1	7	10		18	6.0	5%
(C)	Contract Checks	172	130	13		315	105.0	90%
(D)	Plaza Checks	0	0	1		1	0.3	0%
(E)	*Totals*	177	141	32		350	116.7	100%

D.   Detailed Security Checks Monthly:

Detailed Security Checks Review

- Business Checks (A): 16
- Park Checks (B): 18
- Contract Checks (C): 315
- School Checks (D): 1
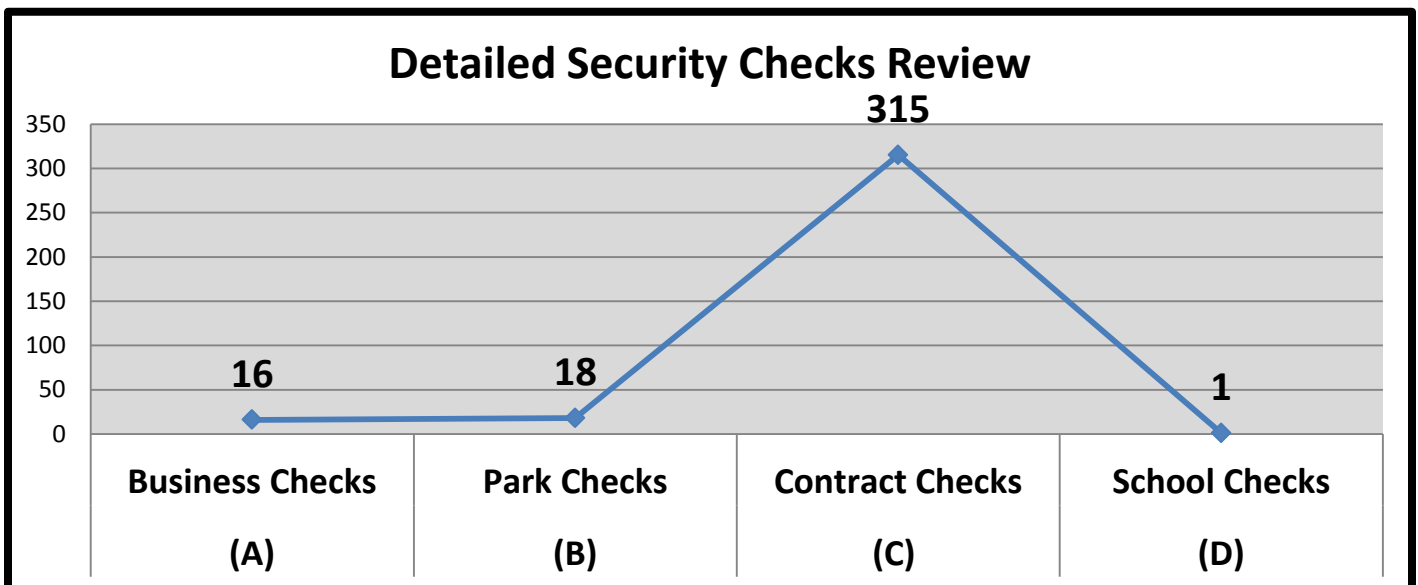
E.   Individual Personnel Security Check Trends:
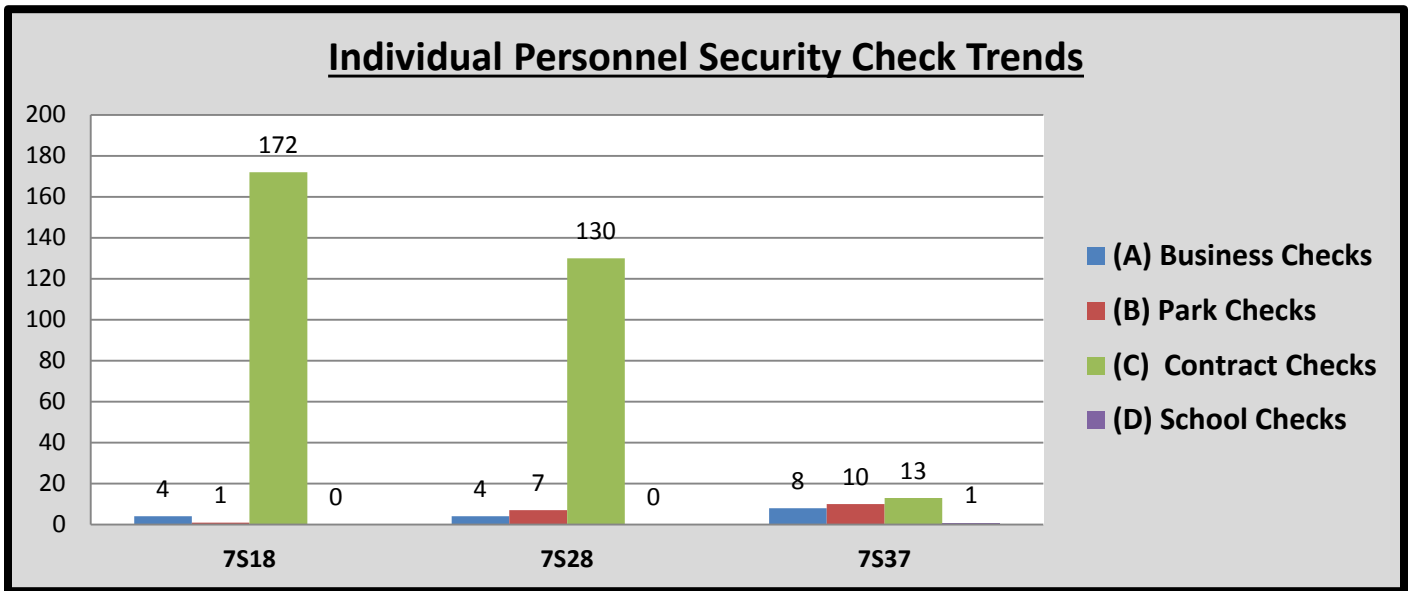
F.   CIT/MHO Dispositions Monthly Total: 000

*	C.I.T. Dispositions	7S18	7S28	7S29		TOT	AVER	%
(A)	CIT/MHO Outside Referral	0	0	0		0	0.0	#DIV/0!
(B)	CIT/MHO Transport	0	0	0		0	0.0	#DIV/0!
(C)	CIT/MHO CIT Contact	0	0	0		0	0.0	#DIV/0!
(D)	CIT/MHO Arrest	0	0	0		0	0.0	#DIV/0!
(E)	Totals	0	0	0		0	0.0	#DIV/0!

G.   Offense/Incident Reports Monthly Total: 002

*	Offense/Incident Reports	7S18	7S28	7S29		TOT	AVER	%
(A)	H.P.D. Reports	0	0	0		0	0.0	0%
(B)	Harris County Reports	1	1	0		2	0.7	100%
(C)	Crash Investigation Reports	0	0	0		0	0.0	0%
(D)	Totals	1	1	0		2	0.7	100%

H.   Report Generation Percentages:

Percentage of Reports by West Bellfort Personnel

7S37
0%

7S28
50%

7S18
50%

- 7S18
- 7S28
- 7S37

I.   Percentages:

<u>Types of Report Generated & Percentages</u>

0%

100%
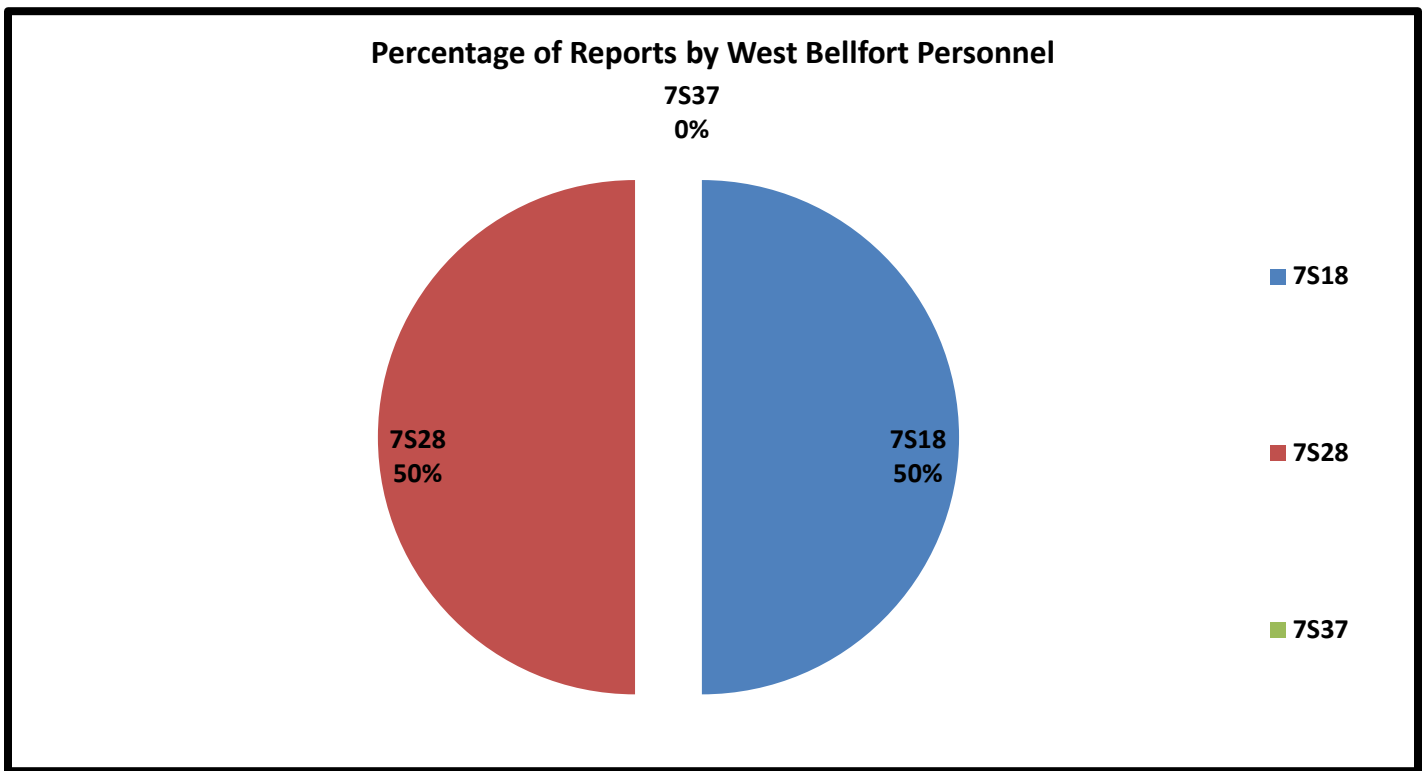
- (A) H.P.D. Reports
- (B) Harris County Reports
- (C) Crash Investigation Reports
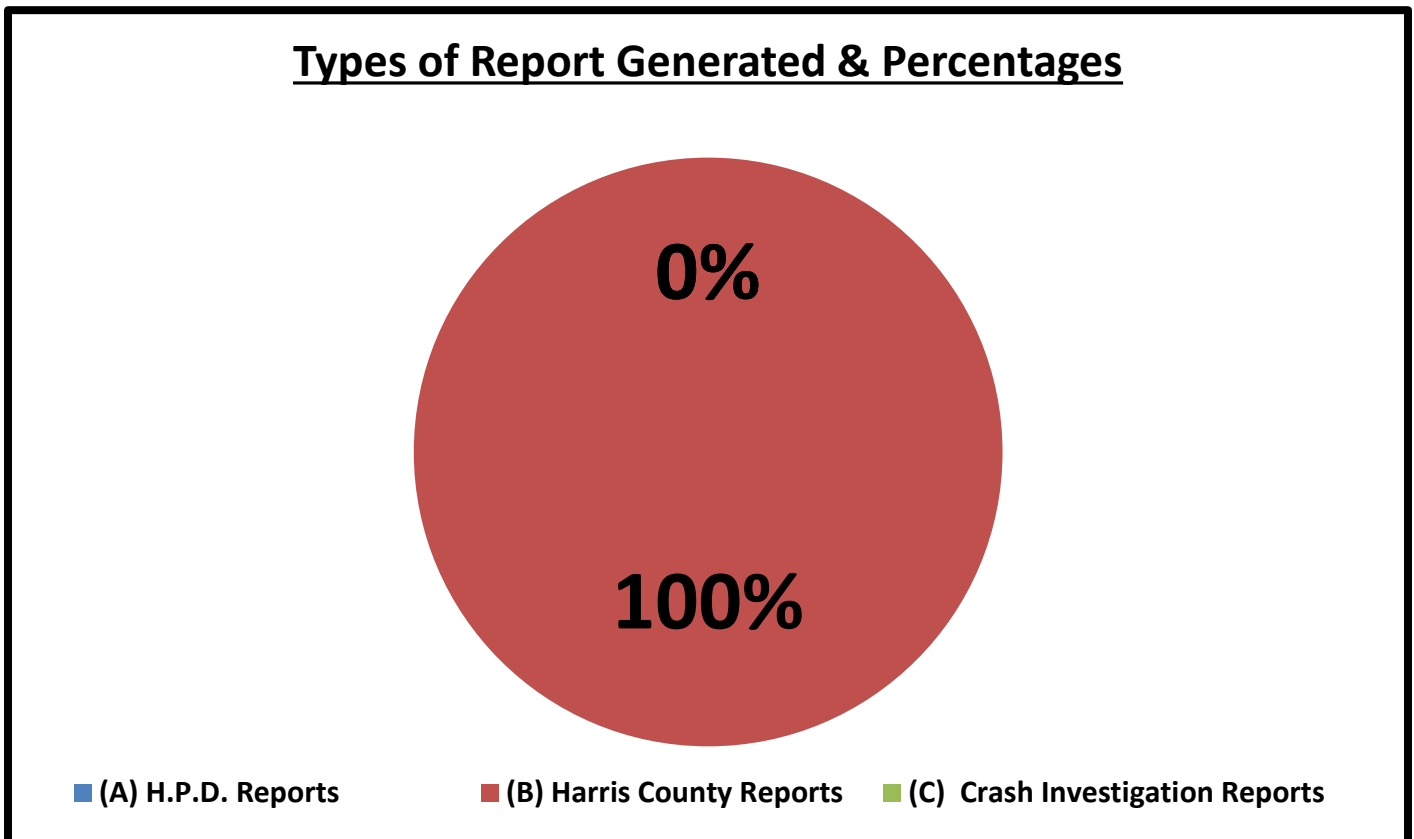
J.   Types of Criminal Arrests Monthly Total: <u>001</u>

*	Types of Criminal Arrests	7S18	7S28	7S29		TOT	AVER	%
A	Felony Assault	0	0	0		0	0.0	0%
B	Felony Drug	0	0	0		0	0.0	0%
C	Felony Theft	0	0	0		0	0.0	0%
D	Felony Other	0	0	0		0	0.0	0%
E	Misdemeanor Assault	0	0	0		0	0.0	0%
F	Misdemeanor Drug	0	0	0		0	0.0	0%
G	Misdemeanor Theft	0	0	0		0	0.0	0%
H	Misdemeanor Other	1	0	0		1	0.3	100%
I	D.W.L.S.	0	0	0		0	0.0	0%
J	D.W.I.	0	0	0		0	0.0	0%
K	Burglary	0	0	0		0	0.0	0%
L	Weapons	0	0	0		0	0.0	0%
M	Totals	1	0	0		1	0.3	100%

K.   Types of Criminal Arrests Monthly Total:

West Bellfort Arrest Activity

	Felony Assault	Felony Drug	Felony Theft	Felony Other	Misdemeanor Assault	Misdemeanor Drug	Misdemeanor Theft	Misdemeanor Other	D.W.L.S.	D.W.I.	Burglary	Weapons
Series1	0	0	0	0	0	0	0	1	0	0	0	0
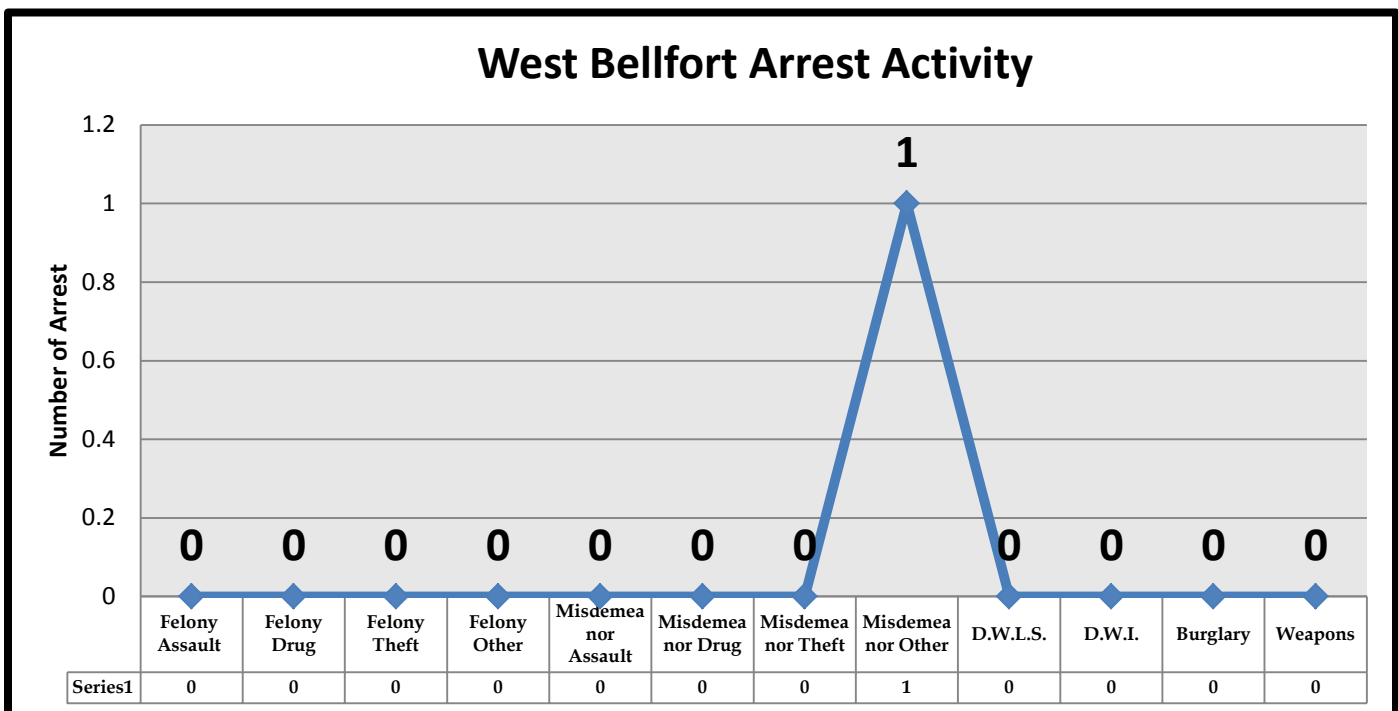
L.   Types of Criminal Arrests Percentage Total:

Percentage of Monthly Arrest by Unit

Legend:
- 7S18
- 7S28
- 7S37
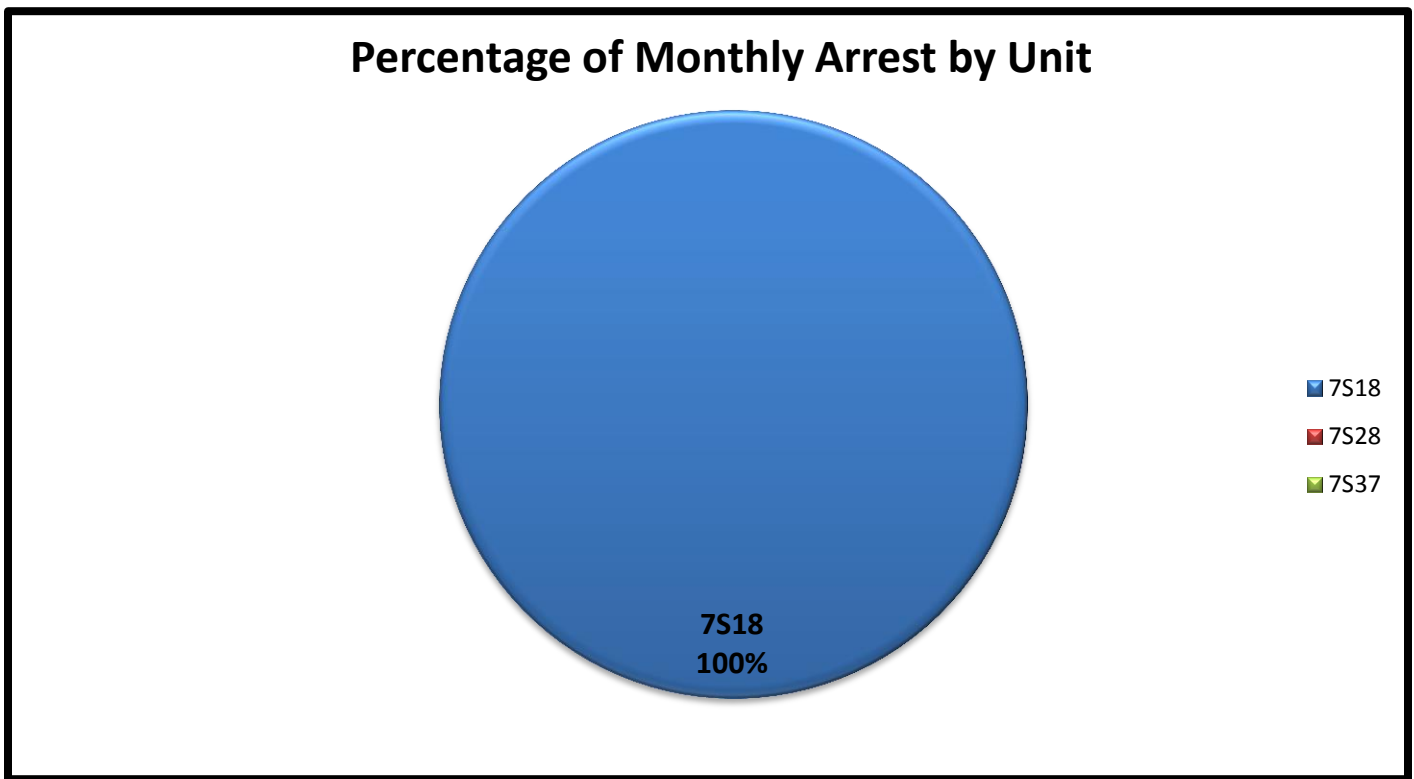
7S18
100%

M.   Types of Criminal Arrests Monthly Percentage Total:

Percentage of Arrest by Category

Legend:
- Felony Assault
- Felony Drug
- Felony Theft
- Felony Other
- Misdemeanor Assault
- Misdemeanor Drug
- Misdemeanor Theft
- Misdemeanor Other
- D.W.L.S.
- D.W.I.
- Burglary
- Weapons

0%

100%
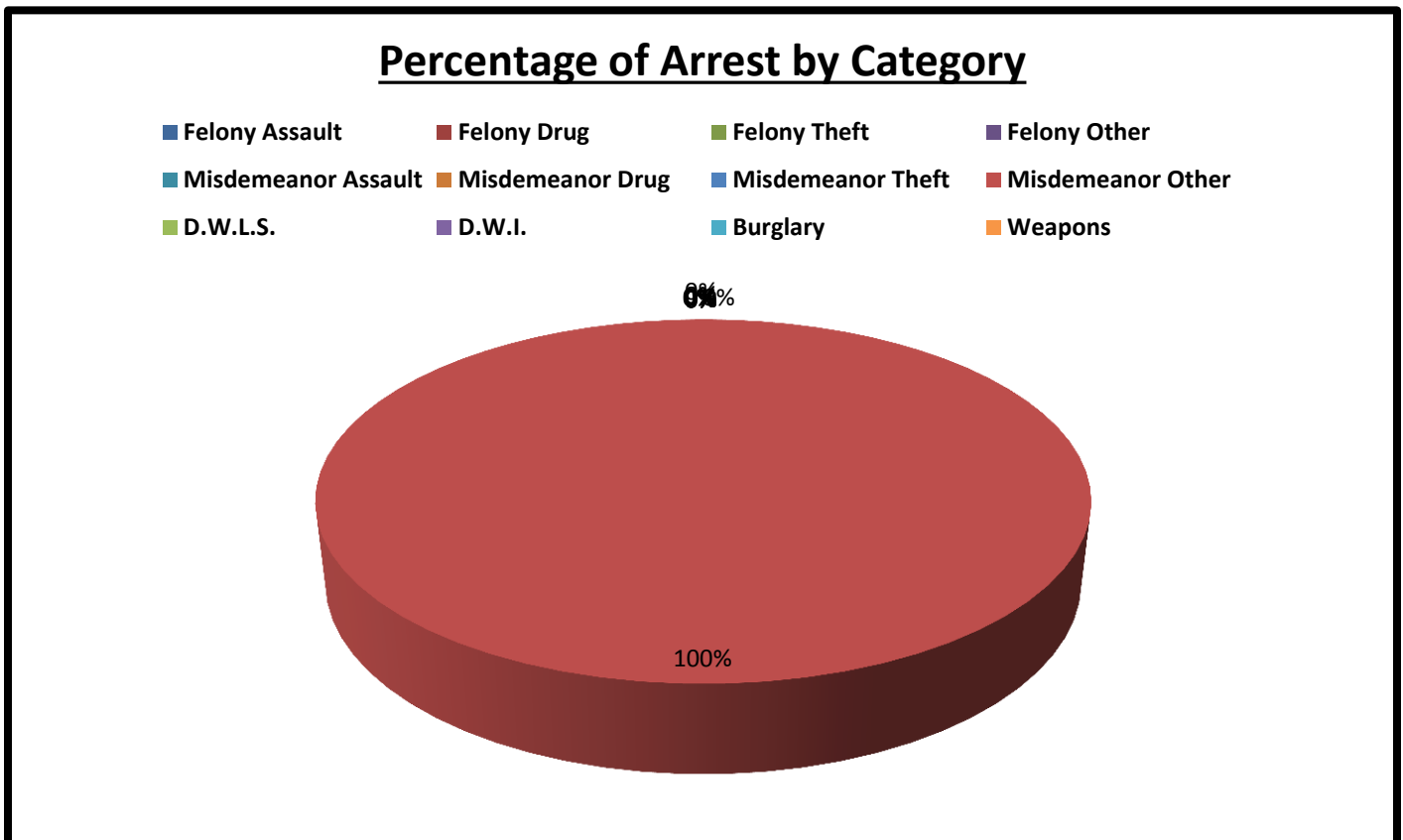
N.   Executed Warrant Monthly Total: <u>001</u>

*	Executed Warrants	7S18	7S28	7S29		TOT	AVER	%
(A)	Felony Warrants	0	0	0		0	0.0	0%
(B)	Misdemeanor Warrants	1	0	0		1	0.3	100%
(C)	Totals	1	0	0		1	0.3	100%

O.   Traffic Law Enforcement Total: <u>051</u>

*	Traffic Enforcement	7S18	7S28	7S29		TOT	AVER	%
A	Speeding	0	0	0		0	0.0	0%
B	School Zone.	0	0	0		0	0.0	0%
C	Ran Red Light.	0	1	0		1	0.3	9%
D	Stop Sign.	0	2	0		2	0.7	18%
E	Invalid Vehicle Registration	1	2	0		3	1.0	27%
F	Invalid M.V. Inspect	0	0	0		0	0.0	0%
G	No Seat Belt	0	0	0		0	0.0	0%
H	No Insurance.	0	2	0		2	0.7	18%
I	No Driver's License	0	2	0		2	0.7	18%
J	Defective Equipment	0	0	0		0	0.0	0%
K	Other Violation	0	1	0		1	0.3	9%
L	Written Warnings	0	0	0		0	0.0	0%
M	Verbal Warning	0	38	2		40	13.3	100%
N	Citation	1	10	0		11	3.7	22%
O	Total Violations	1	48	2		51	17.0	100%

P. Traffic Law Enforcement Total:

Percentage of Traffic Enforcement Types

- Speeding
- School Zone.
- Ran Red Light.
- Stop Sign.
- Invalid Vehicle Registration
- Invalid M.V. Inspect
- No Seat Belt
- No Insurance.
- No Driver's License
- Defective Equipment
- Other Violation

9% 0% 9% 18% 18% 18% 28% 0% 0% 9%
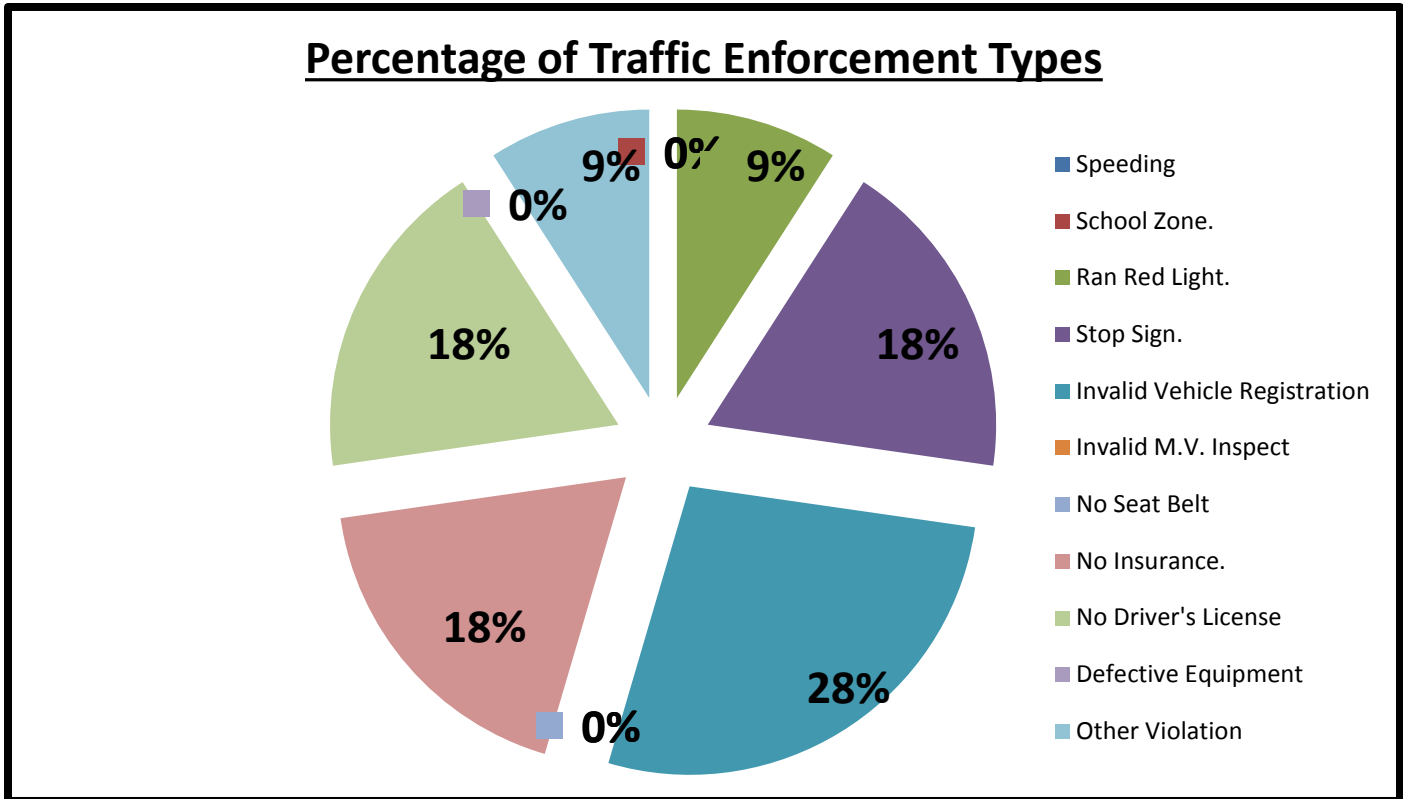
Q. Citations vs. Warnings Monthly Total: <u>051</u>

*	Warnings vs. Citations	7S18	7S28	7S29		TOT	AVER	%
(A)	Written/Verbal Warnings	0	38	2		40	13.3	78%
(B)	Citations	1	10	0		11	3.7	22%
(C)	*Totals*	1	48	2		51	17.0	100%

R. Sources of Calls for Service Monthly Total: <u>483</u>

*	Sources of Calls for Service	7S18	7S28	7S29		TOT	AVER	%
(A)	On View	0	36	15		51	17.0	11%
(B)	Dispatched	12	27	0		39	13.0	8%
(C)	Self-Initiated	181	177	35		393	131.0	81%
(D)	*Totals*	193	240	50		483	161.0	100%

S.   Traffic Law Enforcement Activity by Unit Percentages:

Traffic Law Enforcement Activity by Unit

Warnings vs. Citations
- (A) Written/Verbal Warnings
- (B) Citations

22%

78%

2%
4%
94%
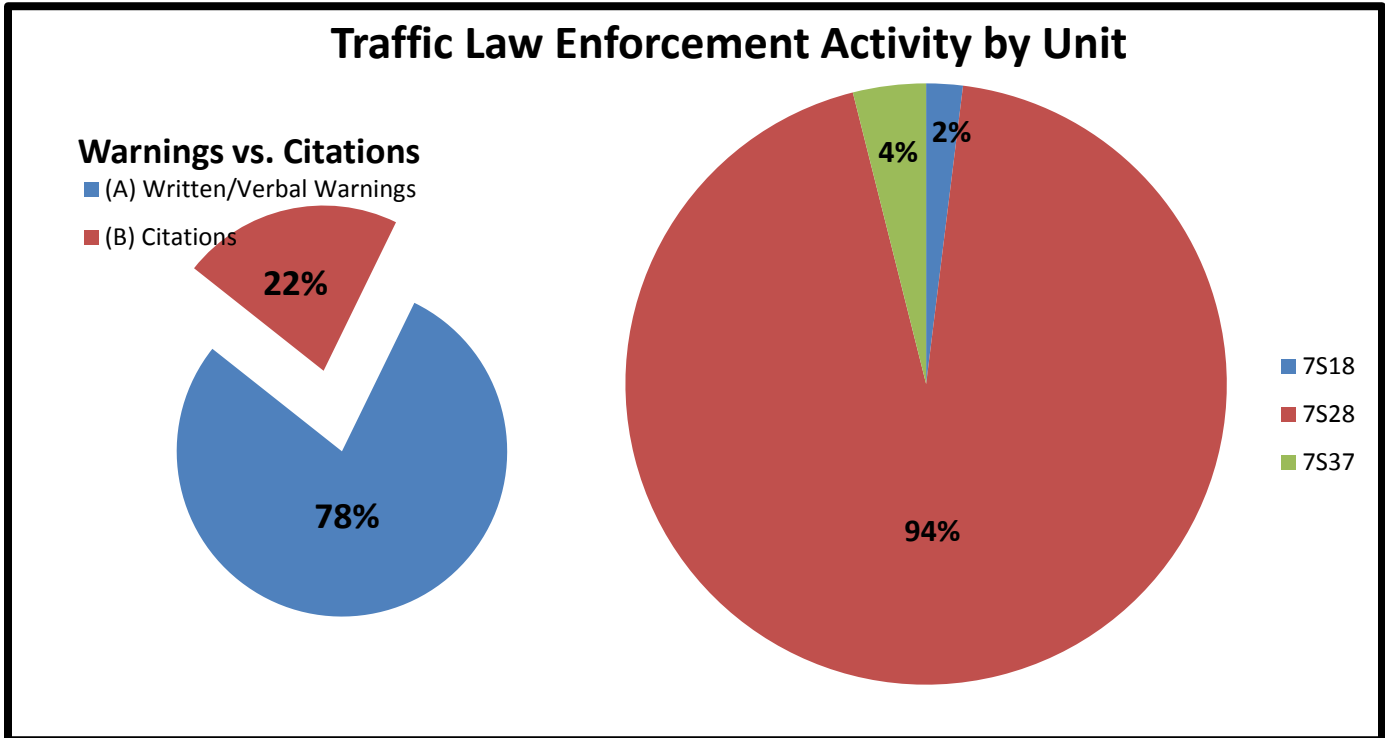
- 7S18
- 7S28
- 7S37

T.   Sources of Calls for Service Percentages:

*	Sources of Calls for Service	7S18	7S28	7S29		TOT
(A)	On View	0%	15%	30%		11%
(B)	Dispatched	6%	11%	0%		8%
(C)	Self-Initiated	94%	74%	70%		81%
(D)	Totals	100%	100%	100%		100%

U.   Sources of Calls for Service Percentages:

Sources of Calls for Services

11%

8%

81%

■ (A) On View   ■ (B) Dispatched   ■ (C) Self-Initiated
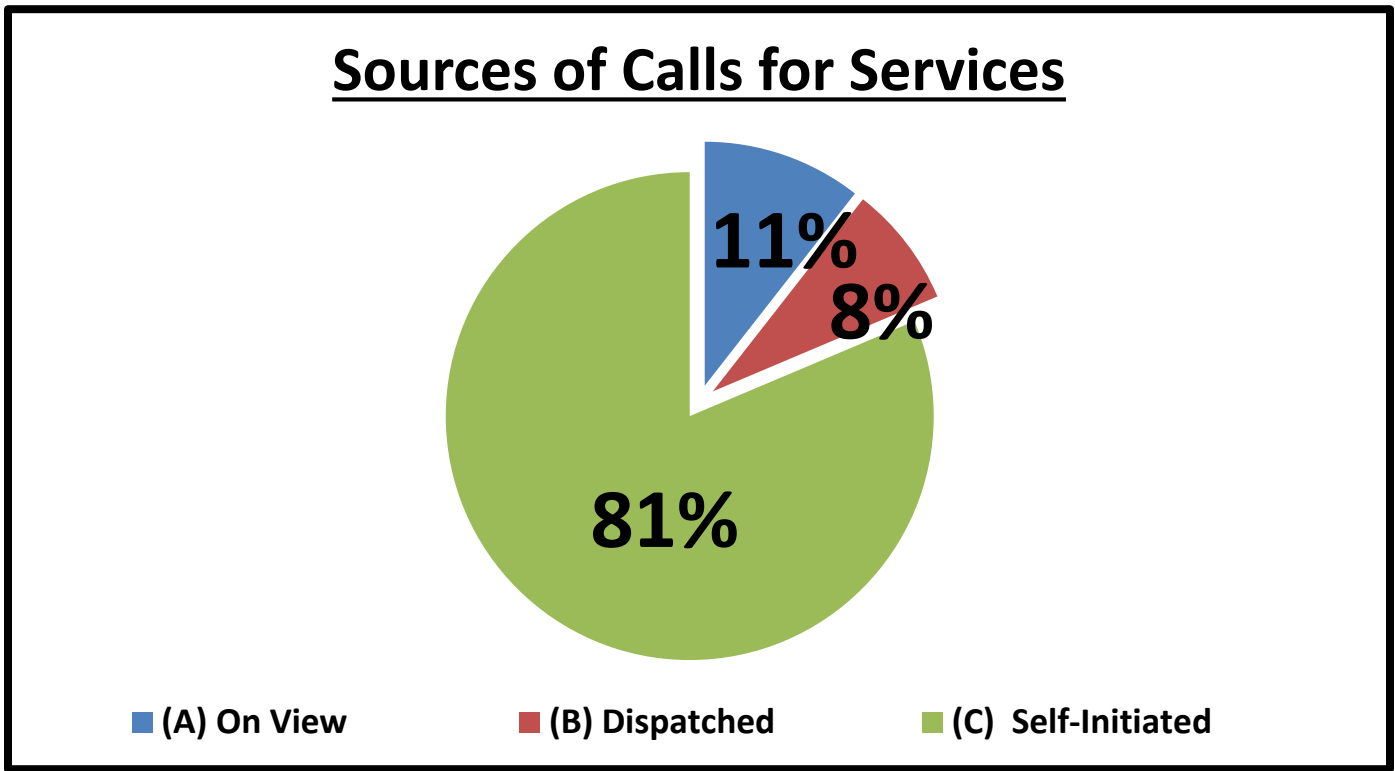
V.   Free Reserve Personnel Time Utilized in Contract Monthly Total: 052

*	*Free Reserve Personnel Time*	7S18	7S28	7S29		TOT	AVER	%
(A)	*Totals*	8	44	0		52	17.3	100%

W.   Monthly Productivity Analysis Report (M.P.A.R.) - Executive Summary:

*	Units	7S18	7S28	7S29		TOT	AVER
1	Patrol Activity	193	240	50		483	161.0
2	Security Checks	177	141	32		350	116.7
3	C.I.T. Interactions	0	0	0		0	0.0
4	Offense/Incident Reports	1	1	0		2	0.7
*	*Total Service Calls*	*371*	*382*	*82*		835	278.3
1	Criminal Arrests	1	0	0		*1*	0.3
2	Citations Issued	1	10	0		*11*	3.7
3	Written & Verbal Warnings	0	38	2		*40*	13.3
*	*Enforcement Service Calls*	*2*	*48*	*2*		52	17.3
*	**Total Hours**	160	160	160		480	160.0
1	Sick Time Used	*0*	*0*	*0*		*0*	0.0
2	Vacation Time Used	*8*	*0*	*0*		*8*	2.7
3	Training Time Used	*0*	*0*	*0*		*0*	0.0
4	Compensatory Time Used	*15*	*0*	*0*		*15*	5.0
*	*Hours Actually Worked*	*137*	*160*	*160*		*457*	152.3
*	*Unit Productivity Ratio*	2.7	2.7	0.5		1.9	1.9

X.   Mileage Total: 2250

*	Mileage	7S18	7S28	7S29		TOT	AVER	%
(A)	*Totals*	958	1195	97		2250	750.0	466%

Y.   Patrol Alert Submission Report:

*	Received				Subject
00x	Date	Time	Code	Location	
A.					

Z.   Incident Summaries:

01.	SEPTEMBER 20, 2019	18:33 HOURS	BURGLARY OF BUILDING			DEPUTY Y. GARCIA	
	EVENING SHIFT:	10810 BRAESRIDGE DR	WB	"F"	HC:	190-00137	
	On September 20, 2019, a **Friday**, at approximately 18:33 hours, while on patrol in the "West Bellfort Contract", Deputy Y. Garcia was performing routine patrol and law enforcement services when I (Deputy Y. Garcia) was flagged down by a patron regarding a Burglary of a Building call for service. Upon making contact with the complainant deputy discovered that a Burglary had occurred involving an unknown suspect. Deputy gathered all pertinent information needed to make a report. Deputy will follow up on this case Report Generated. The patrol activity type is "**PAT=T**".							

02.	SEPTEMBER 25, 2019	1100 HOURS	WARRANT ARREST			DEPUTY C. MANZANARE	
	DAY SHIFT:	7600 TEAL RUN DR	WB	"M"	HC:	1909-00176	
	On September 25, 2019, a **Wednesday**, at approximately 1107 hours, while on patrol in the "West Bellfort Contract", Deputy C. Manzanare was performing routine patrol and law enforcement services when I (Deputy C. Manzanare) was dispatched to a suspicious vehicle call for service. The owner of the vehicle was found to have 1 open class C warrant out of Webster PD. Warrants were confirmed and suspect was arrested. Suspect was transported by Deputy C. Lewis and Deputy M. Rodriguez who released her to a Webster Police Officer. The patrol activity type is "**PAT=D**".							

Sergeant Jon Meek

Sergeant Jon Meek
Neighborhood Patrol Division, First Line Supervisor
Harris County Constable's Office of Precinct 713-643-6602