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**Date: October 22, 2019**

From: Sergeant Ashton Johnson-Hall  
Neighborhood Patrol Division, First Line Supervisor  
Harris County Constable's Office of Precinct "7"

To: Property Owners Association  
Board of Directors & Management Company

Subject: September Monthly Productivity Analysis Report  
Enclosure: **MPAR – September 2019**  
Distribution: Executive Command Staff & Board of Directors & Management Company

The purpose of this "Monthly Productivity Analysis Report" (M.P.A.R.) is to provide the executive command staff with the appropriate data to analyze the productivity of assigned personnel and their shifts' activities to allow for the validation of individual and divisional performance evaluations. With regard to the specific contents of the report, there are 18 distinctive component parts of this report. These components are enumerated below:

- |  |   |
|--|---|
| 01. Patrol Activity Details                | 10. Traffic Enforcement Report                |
| 02. Patrol Activity Analytical Summary     | 11. Trends & Percentages of Traffic           |
| 03. Patrol Activity Percentages & Trends   | 12. Citation & Warning Issuance Review        |
| 04. Security Checks Report                 | 13. Call for Service Report ( <i>C.F.S.</i> ) |
| 05. Security Checks Percentages & Trends   | 14. Trends & Percentages for <i>C.F.S.</i>    |
| 06. Crisis Intervention Disposition Report | 15. Overtime Report (service at no Cost)      |
| 07. Offense/Incident Generation Report     | 16. Reserve Deputy Use (at no Cost)           |
| 08. Criminal Arrest Types Report           | 17. Incident Summarization                    |
| 09. Warrant Execution Report               | 18. Hotspot Report Data Review                |

A cursory analysis of the statistical data from this report should be demonstrative of the quality of performance of this agency in realizing the contractual obligations and the overall achievement of the goals and objectives of this Agency and the Contract Division.

**2861** total miles were driven and the shift responded to **894** total service calls and conducted **000** crash investigations. The shift issued **007** traffic citations, made **00** arrest and handled **039** enforcement service related calls.

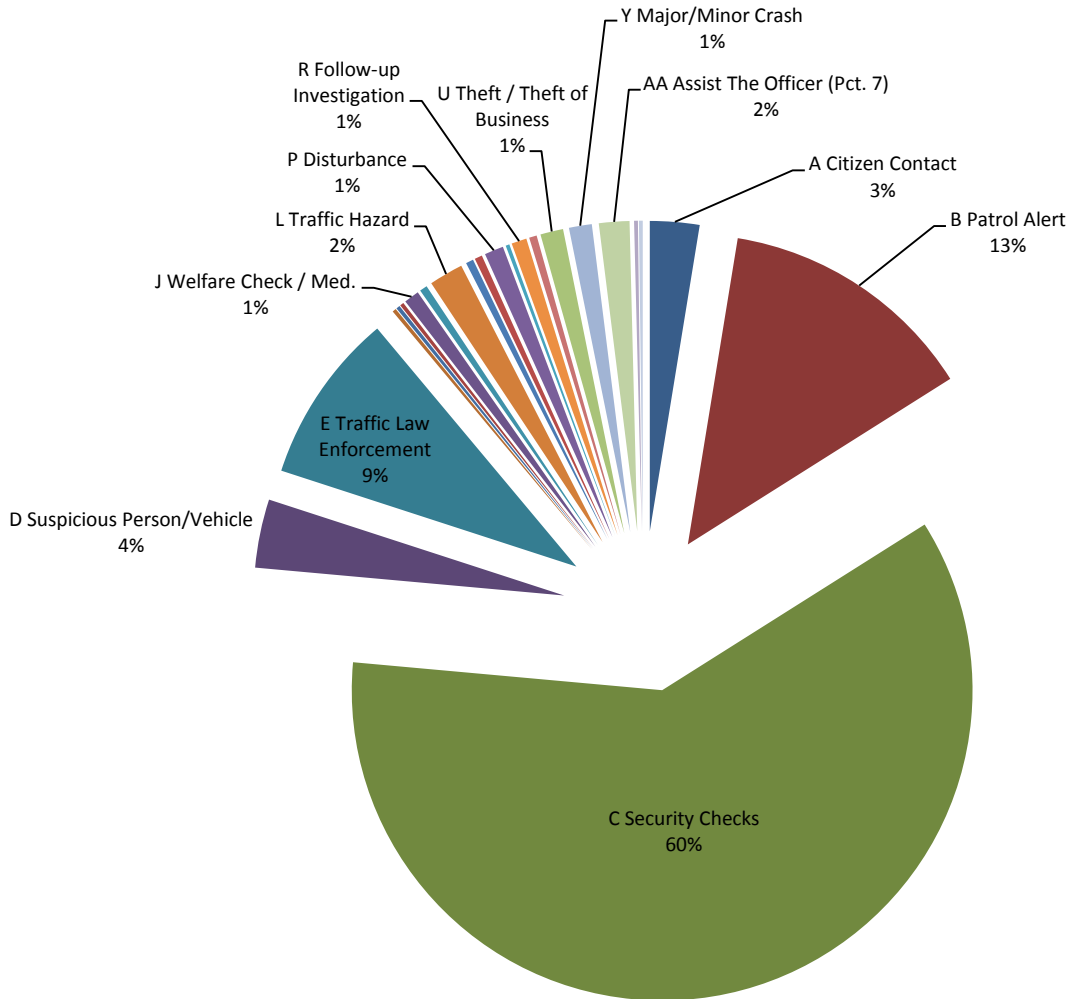
# A. Patrol Activity Monthly Total:

**0505**

*	Patrol Activity Types	7H11	7H31	7H32	TOT	AVER	%
A	Citizen Contact	3	6	4	13	4.3	3%
B	Patrol Alert	6	60	2	68	22.7	13%
C	Security Checks	45	169	91	305	101.7	60%
D	Suspicious Person/Vehicle	5	6	7	18	6.0	4%
E	Traffic Law Enforcement	16	12	17	45	15.0	9%
F	Offense/Incident Reports	1	0	0	1	0.3	0%
G	Vacation Watch	0	0	1	1	0.3	0%
H	Open Door / Window	1	0	0	1	0.3	0%
I	Assist Contract Citizen	0	0	0	0	0.0	0%
J	Welfare Check / Med.	2	0	2	4	1.3	1%
K	Traffic Initiative	0	2	0	2	0.7	0%
L	Traffic Hazard	3	3	3	9	3.0	2%
M	Animal Humane	1	1	0	2	0.7	0%
N	Alarms	2	0	0	2	0.7	0%
O	Mental Cases (171)	0	0	0	0	0.0	0%
P	Disturbance	1	2	2	5	1.7	1%
Q	Criminal Investigation	0	0	1	1	0.3	0%
R	Follow-up Investigation	0	3	1	4	1.3	1%
S	Criminal Mischief	0	0	0	0	0.0	0%
T	Burglary Residence/Vehicle	1	1	0	2	0.7	0%
U	Theft / Theft of Business	6	0	0	6	2.0	1%
V	Citizen Assaulted	0	0	0	0	0.0	0%
W	Robbery of an Individual	0	0	0	0	0.0	0%
X	Trespass Warning	0	0	0	0	0.0	0%
Y	Major/Minor Crash	3	1	2	6	2.0	1%
Z	Child Custody Disputes	0	0	0	0	0.0	0%
AA	Assist The Officer (Pct. 7)	3	3	2	8	2.7	2%
BB	Runaway Missing Persons	1	0	0	1	0.3	0%
CC	Assisted LEA	0	0	0	0	0.0	0%
DD	Solicitors	0	0	0	0	0.0	0%
EE	Meeting/Event/Ct.	1	0	0	1	0.3	0%
*	<b>MONTH TOTALS</b>	<b>101</b>	<b>269</b>	<b>135</b>	<b>505</b>	<b>168.3</b>	<b>100%</b>

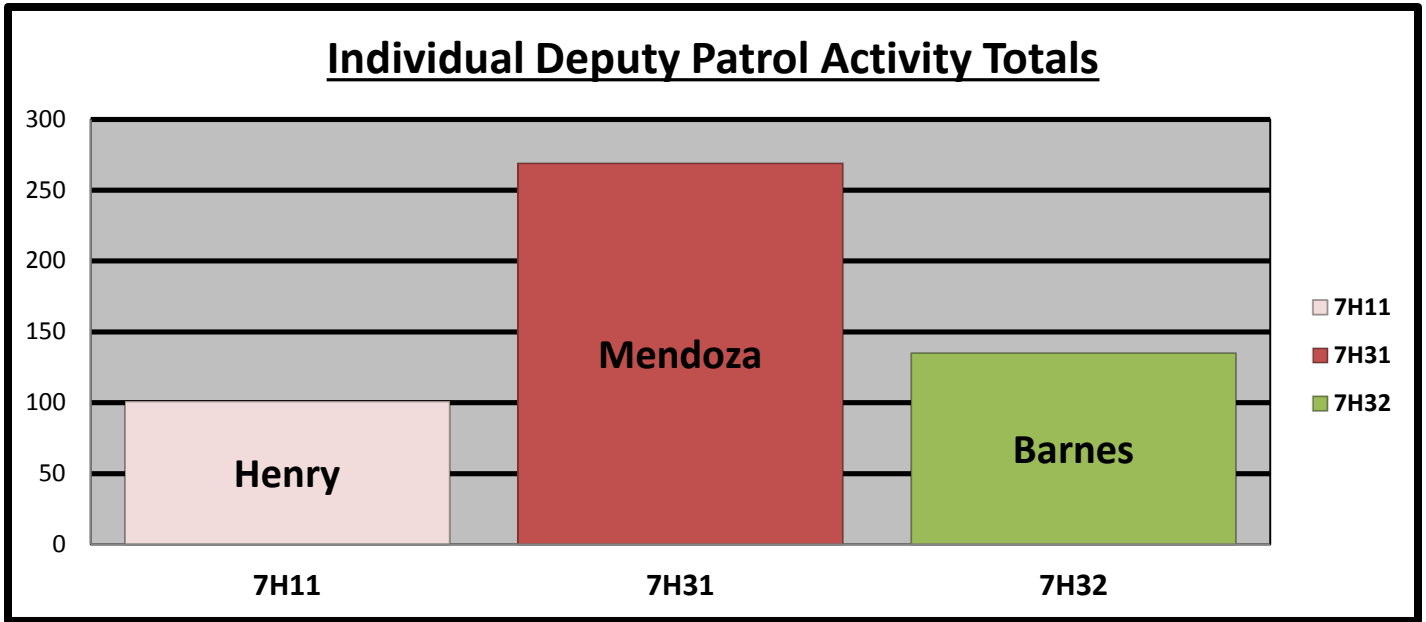
# A1. Patrol Activity Percentage:

## Percentage of Patrol Activity



- |                               |                              |                                  |                                |
|-------------------------------|------------------------------|----------------------------------|--------------------------------|
| ■ A Citizen Contact           | ■ B Patrol Alert             | ■ C Security Checks              | ■ D Suspicious Person/Vehicle  |
| ■ E Traffic Law Enforcement   | ■ F Offense/Incident Reports | ■ G Vacation Watch               | ■ H Open Door / Window         |
| ■ I Assist Contract Citizen   | ■ J Welfare Check / Med.     | ■ K Traffic Initiative           | ■ L Traffic Hazard             |
| ■ M Animal Humane             | ■ N Alarms                   | ■ O Mental Cases (171)           | ■ P Disturbance                |
| ■ Q Criminal Investigation    | ■ R Follow-up Investigation  | ■ S Criminal Mischief            | ■ T Burglary Residence/Vehicle |
| ■ U Theft / Theft of Business | ■ V Citizen Assaulted        | ■ W Robbery of an Individual     | ■ X Trespass Warning           |
| ■ Y Major/Minor Crash         | ■ Z Child Custody Disputes   | ■ AA Assist The Officer (Pct. 7) | ■ BB Runaway Missing Persons   |
| ■ CC Assisted LEA             | ■ DD Solicitors              | ■ EE Meeting/Event/Ct.           |                                |

**B. Patrol Activity by City Park Personnel:**

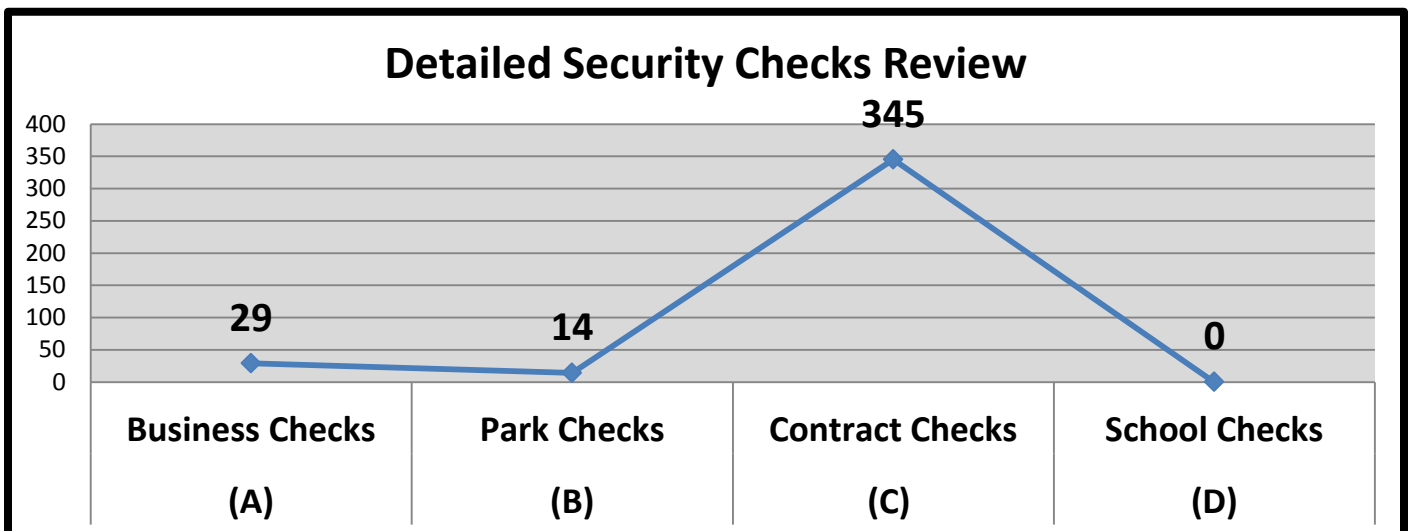


**C. Security Checks Monthly Total:**

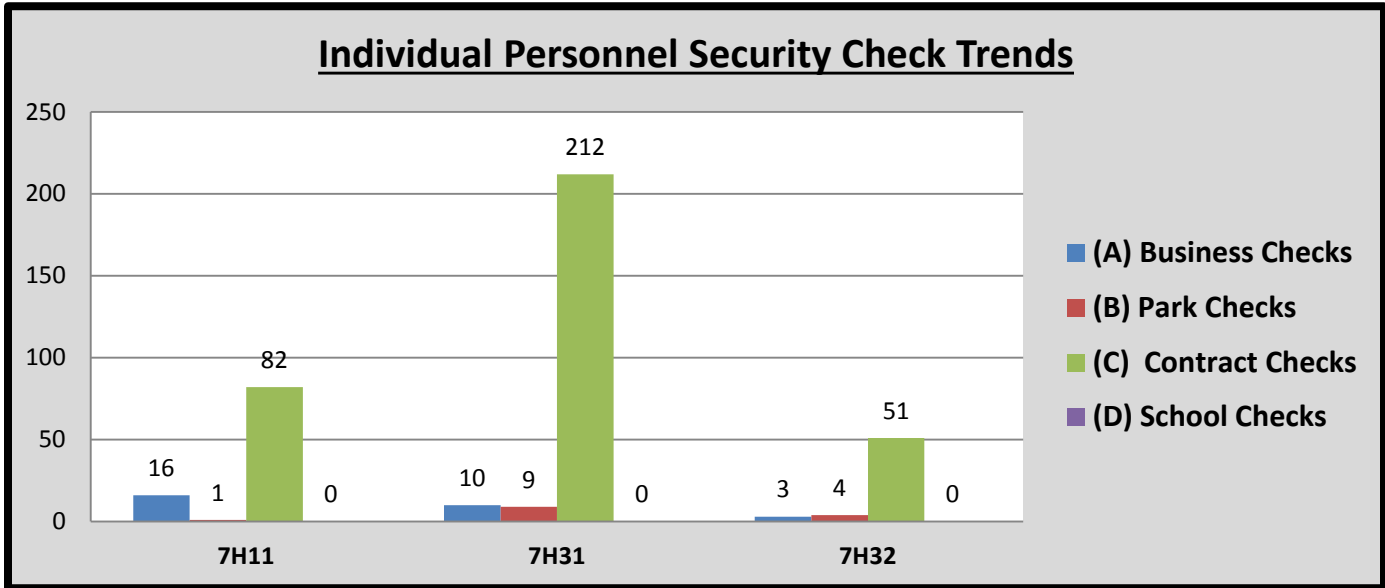
**0388**

*	Security Checks	7H11	7H31	7H32	TOT	AVER	%
(A)	Business Checks	16	10	3	29	9.7	7%
(B)	Park Checks	1	9	4	14	4.7	4%
(C)	Contract Checks	82	212	51	345	115.0	89%
(D)	Plaza Checks	0	0	0	0	0.0	0%
(E)	<i>Totals</i>	99	231	58	388	129.3	100%

**D. Detailed Security Checks Monthly:**



### E. Individual Personnel Security Check Trends:



### F. CIT/MHO Dispositions Monthly Total:

000

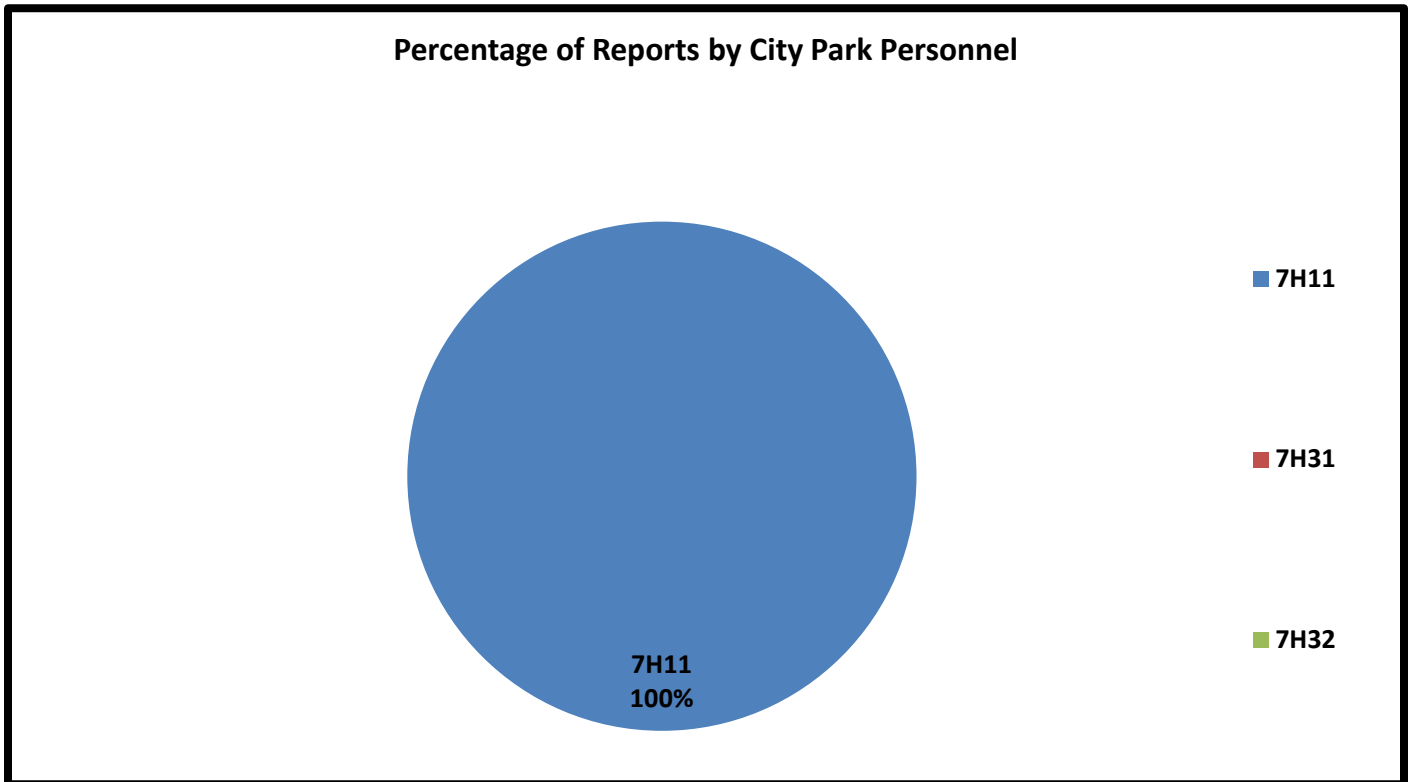
*	C.I.T. Dispositions	7H11	7H31	7H32	TOT	AVER	%
(A)	CIT/MHO Outside Referral	0	0	0	0	0.0	#DIV/0!
(B)	CIT/MHO Transport	0	0	0	0	0.0	#DIV/0!
(C)	CIT/MHO CIT Contact	0	0	0	0	0.0	#DIV/0!
(D)	CIT/MHO Arrest	0	0	0	0	0.0	#DIV/0!
(E)	<i>Totals</i>	0	0	0	0	0.0	#DIV/0!

### G. Offense/Incident Reports Monthly Total:

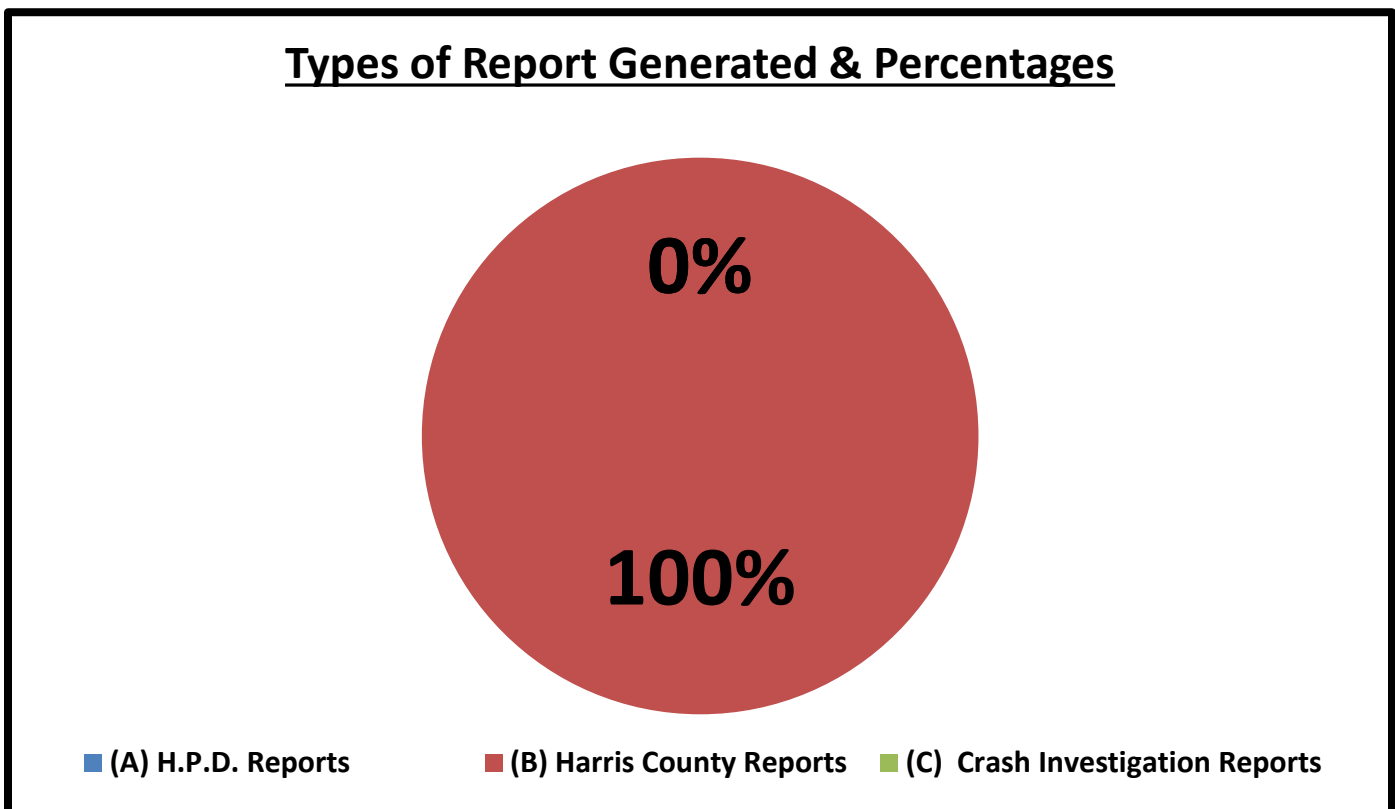
001

*	Offense/Incident Reports	7H11	7H31	7H32	TOT	AVER	%
(A)	H.P.D. Reports	0	0	0	0	0.0	0%
(B)	Harris County Reports	1	0	0	1	0.3	100%
(C)	Crash Investigation Reports	0	0	0	0	0.0	0%
(D)	<i>Totals</i>	1	0	0	1	0.3	100%

## H. Report Generation Percentages:



## I. Percentages:

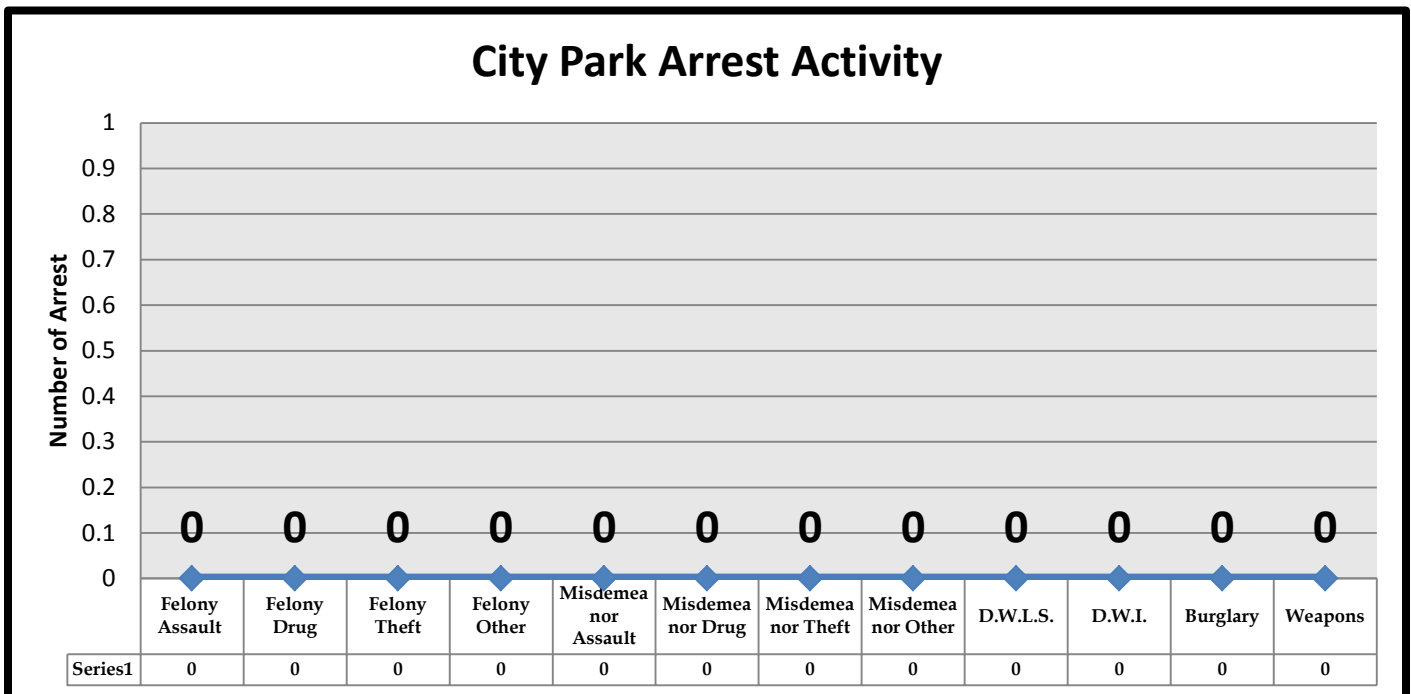


**J. Types of Criminal Arrests Monthly Total:**

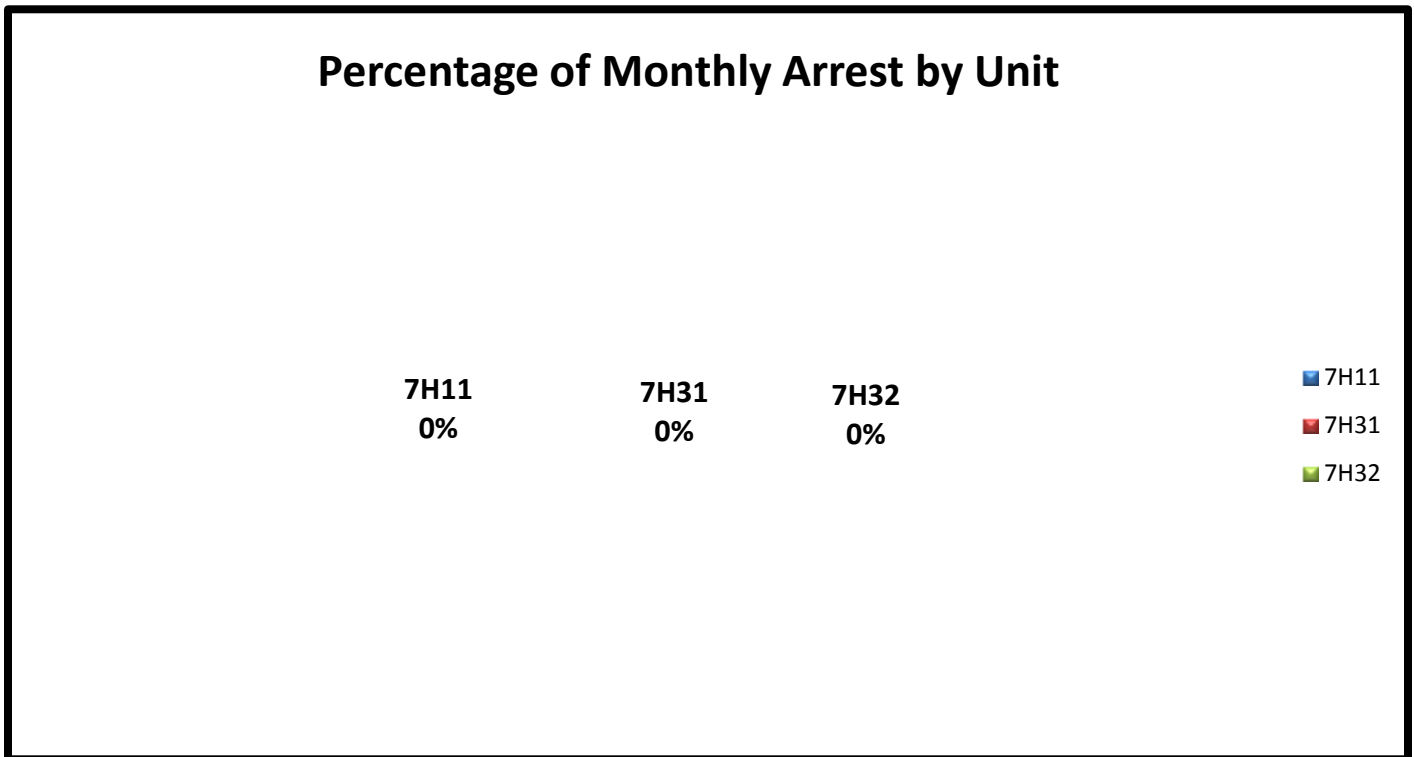
**000**

*	Types of Criminal Arrests	7H11	7H31	7H32	TOT	AVER	%
A	Felony Assault	0	0	0	0	0.0	#DIV/0!
B	Felony Drug	0	0	0	0	0.0	#DIV/0!
C	Felony Theft	0	0	0	0	0.0	#DIV/0!
D	Felony Other	0	0	0	0	0.0	#DIV/0!
E	Misdemeanor Assault	0	0	0	0	0.0	#DIV/0!
F	Misdemeanor Drug	0	0	0	0	0.0	#DIV/0!
G	Misdemeanor Theft	0	0	0	0	0.0	#DIV/0!
H	Misdemeanor Other	0	0	0	0	0.0	#DIV/0!
I	D.W.L.S.	0	0	0	0	0.0	#DIV/0!
J	D.W.I.	0	0	0	0	0.0	#DIV/0!
K	Burglary	0	0	0	0	0.0	#DIV/0!
L	Weapons	0	0	0	0	0.0	#DIV/0!
M	Totals	0	0	0	0	0.0	#DIV/0!

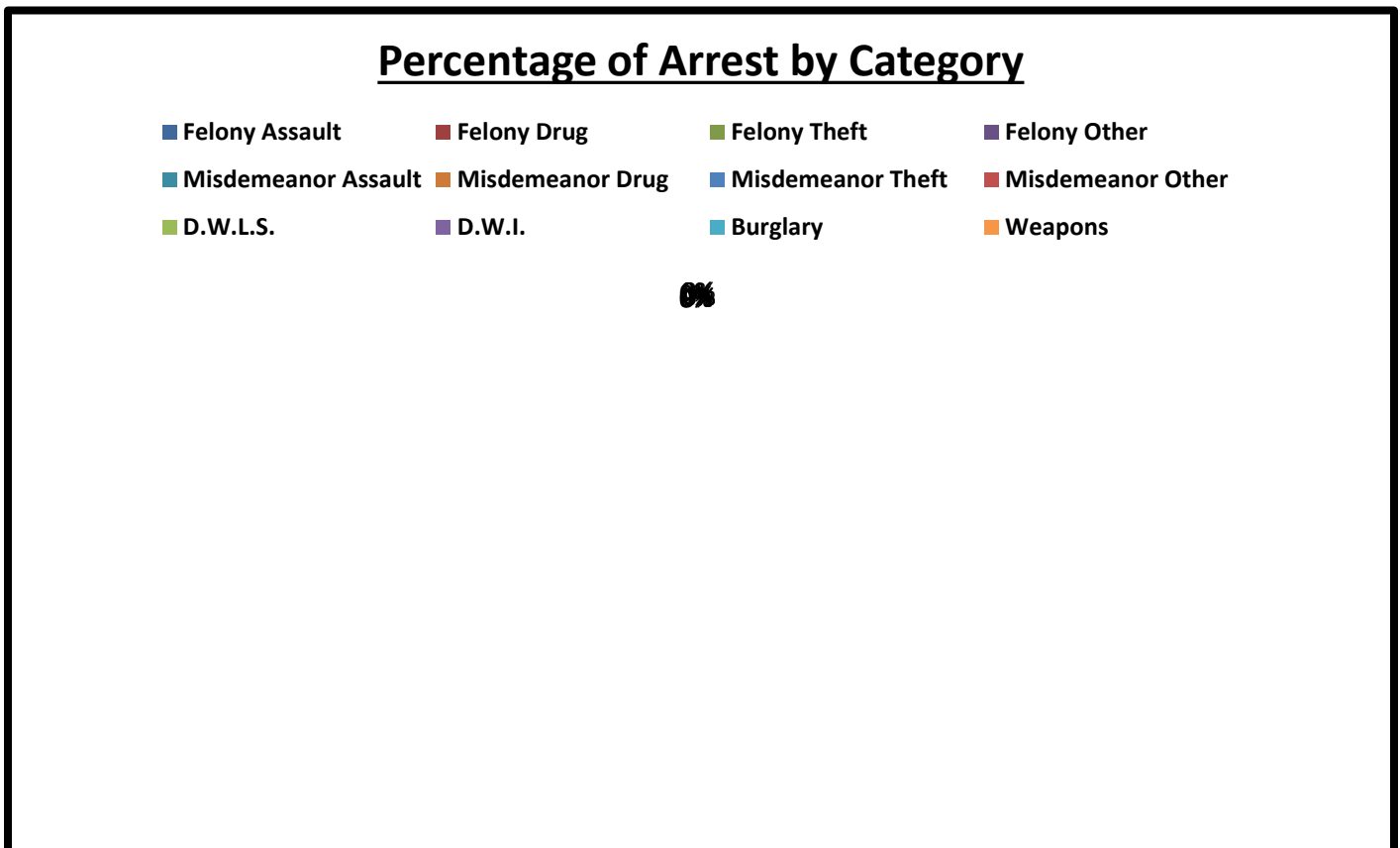
**K. Types of Criminal Arrests Monthly Total:**



**L. Types of Criminal Arrests Percentage Total:**



**M. Types of Criminal Arrests Monthly Percentage Total:**





**N. Executed Warrant Monthly Total:**

**000**

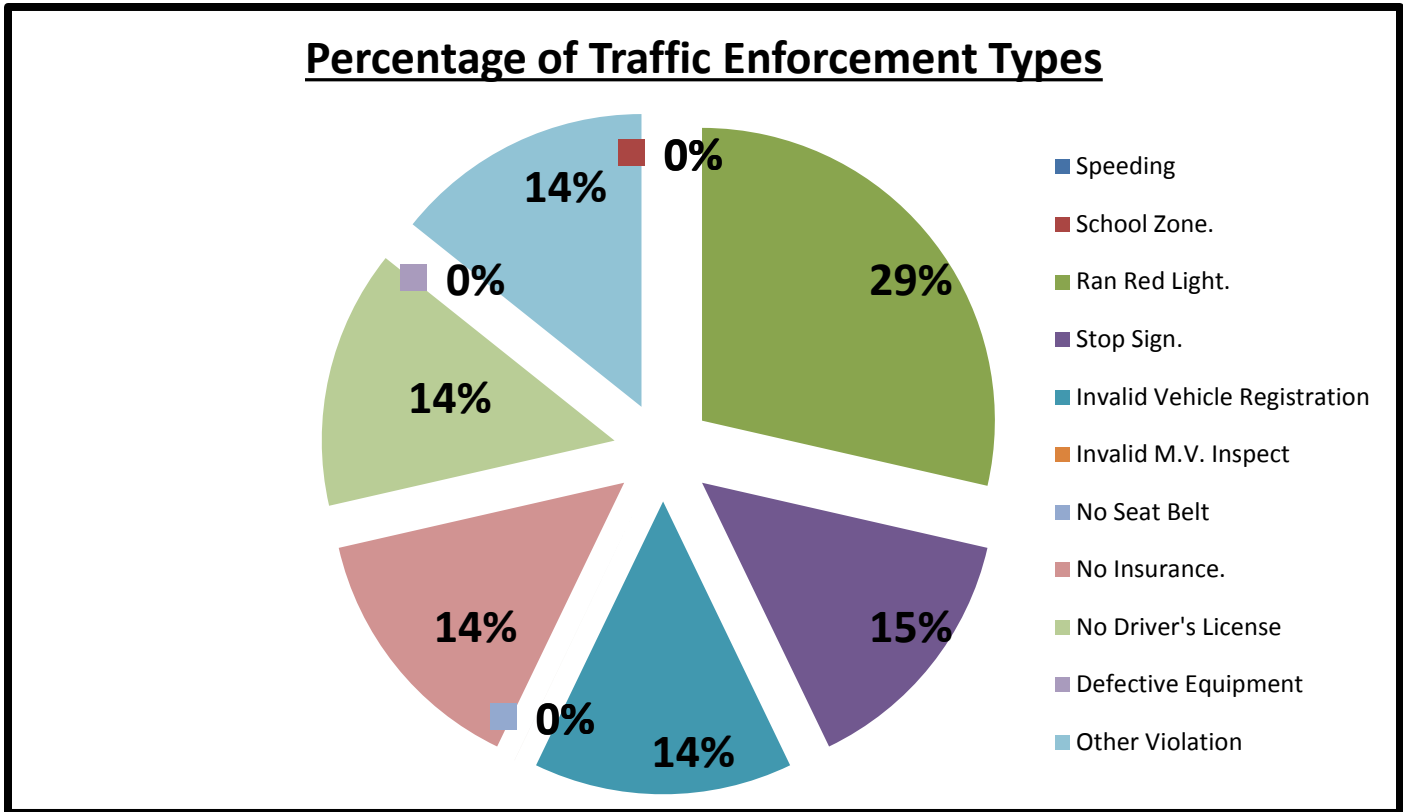
*	<i>Executed Warrants</i>	7H11	7H31	7H32	TOT	AVER	%
(A)	Felony Warrants	0	0	0	0	0.0	#DIV/0!
(B)	Misdemeanor Warrants	0	0	0	0	0.0	#DIV/0!
(C)	<i>Totals</i>	0	0	0	0	0.0	#DIV/0!

**O. Traffic Law Enforcement Total:**

**039**

*	<i>Traffic Enforcement</i>	7H11	7H31	7H32	TOT	AVER	%
A	Speeding	0	0	0	0	0.0	0%
B	School Zone.	0	0	0	0	0.0	0%
C	Ran Red Light.	1	0	1	2	0.7	29%
D	Stop Sign.	1	0	0	1	0.3	14%
E	Invalid Vehicle Registration	0	0	1	1	0.3	14%
F	Invalid M.V. Inspect	0	0	0	0	0.0	0%
G	No Seat Belt	0	0	0	0	0.0	0%
H	No Insurance.	0	0	1	1	0.3	14%
I	No Driver's License	0	0	1	1	0.3	14%
J	Defective Equipment	0	0	0	0	0.0	0%
K	Other Violation	0	0	1	1	0.3	14%
L	Written Warnings	0	0	0	0	0.0	0%
M	Verbal Warning	9	9	14	32	10.7	100%
N	Citation	2	0	5	7	2.3	18%
O	<b>Total Violations</b>	<b>11</b>	<b>9</b>	<b>19</b>	<b>39</b>	<b>13.0</b>	<b>100%</b>

**P. Traffic Law Enforcement Total:**



**Q. Citations vs. Warnings Monthly Total:**

**039**

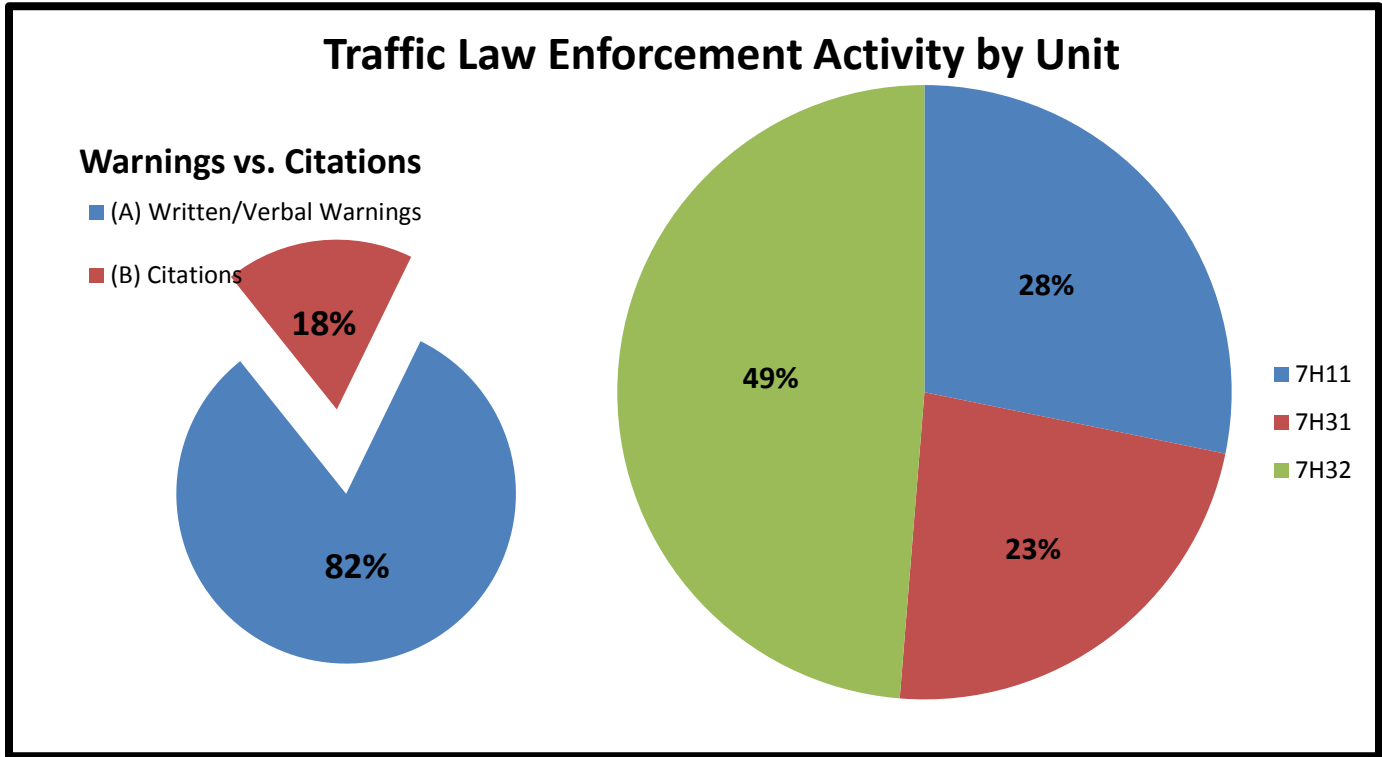
*	Warnings vs. Citations	7H11	7H31	7H32	TOT	AVER	%
(A)	Written/Verbal Warnings	9	9	14	32	10.7	82%
(B)	Citations	2	0	5	7	2.3	18%
(C)	<i>Totals</i>	11	9	19	39	13.0	100%

**R. Sources of Calls for Service Monthly Total:**

**505**

*	Sources of Calls for Service	7H11	7H31	7H32	TOT	AVER	%
(A)	On View	0	4	22	26	8.7	5%
(B)	Dispatched	20	6	12	38	12.7	8%
(C)	Self-Initiated	80	259	102	441	147.0	87%
(D)	<i>Totals</i>	100	269	136	505	168.3	100%

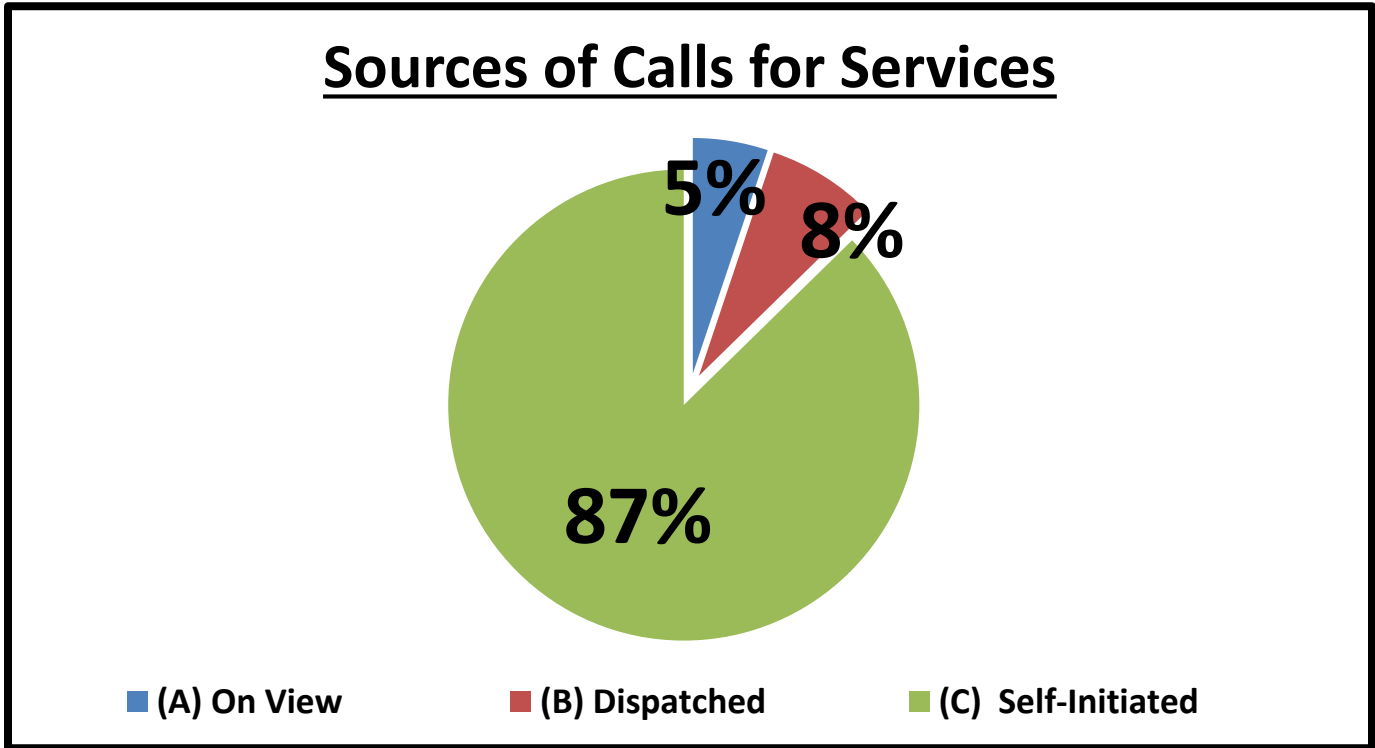
**S. Traffic Law Enforcement Activity by Unit Percentages:**



**T. Sources of Calls for Service Percentages:**

*	Sources of Calls for Service	7H11	7H31	7H32	TOT
(A)	On View	0%	1%	16%	5%
(B)	Dispatched	20%	2%	9%	8%
(C)	Self-Initiated	80%	96%	75%	87%
(D)	Totals	100%	100%	100%	100%

**U. Sources of Calls for Service Percentages:**



**V. Free Reserve Personnel Time Utilized in Contract Monthly Total: 016**

*	<i>Free Reserve Personnel Time</i>	7H11	7H31	7H32		TOT	AVER	%
(A)	<i>Totals</i>	16	0	0		0	0.0	#DIV/0!

## W. Monthly Productivity Analysis Report (M.P.A.R.) - Executive Summary:

*	<i>Units</i>	7H11	7H31	7H32		TOT	AVER
1	Patrol Activity	101	269	135		505	168.3
2	Security Checks	99	231	58		388	129.3
3	C.I.T. Interactions	0	0	0		0	0.0
4	Offense/Incident Reports	1	0	0		1	0.3
*	<i>Total Service Calls</i>	201	500	193		894	298.0
1	Criminal Arrests	0	0	0		0	0.0
2	Citations Issued	2	0	5		7	2.3
3	Written & Verbal Warnings	9	9	14		32	10.7
*	<i>Enforcement Service Calls</i>	11	9	19		39	13.0
*	<i>Total Hours</i>	160	160	160		480	160.0
1	Sick Time Used	0	0	0		0	0.0
2	Vacation Time Used	0	0	0		0	0.0
3	Training Time Used	0	0	0		0	0.0
4	Compensatory Time Used	0	0	0		0	0.0
*	<i>Hours Actually Worked</i>	160	160	160		480	160.0
*	<i>Unit Productivity Ratio</i>	1.3	3.2	1.3		1.9	1.9

## X. Mileage Total:

**2861**

*	<i>Mileage</i>	7H11	7H31	7H32		TOT	AVER	%
(A)	<i>Totals</i>	1145	1049	667		2861	953.7	567%

## Y. Patrol Alert Submission Report:

*	<i>Received</i>				<i>Subject</i>
00x	<i>Date</i>	<i>Time</i>	<i>Code</i>	<i>Location</i>	
A.					

## Z. Incident Summaries:

02.	SEPTEMBER 19, 2019	1100 HOURS	MISSING PERSON		DEPUTY D. HENRY	
	DAYSHIFT:	12000 E HILLOCK	CITYPARK	"N/A"	HC:	1909-00116
	<p>On September 19, 2019, a <b>Wednesday</b>, at approximately 1100 hours, while on patrol in the "City Park Contract" Deputy D. Henry was performing routine patrol and law enforcement services when I, (Deputy D. Henry) was Dispatched to the above location regarding a Missing Person which already occurred. Deputy made contact with Reportee who advised that her family had not been seen for over a week. Deputy Henry collected all pertinent information regarding this case and provided the reportee with a business card and case number. The patrol activity type is "PAT=F".</p>					

### *Sergeant Ashton Johnson-Hall*

Sergeant Ashton Johnson-Hall  
 Neighborhood Patrol Division, First Line Supervisor  
 Harris County Constable's Office of Precinct 713-643-6602