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Date: March 10, 2020

From: Sergeant Jon Meek
Neighborhood Patrol Division, First Line Supervisor
Harris County Constable's Office of Precinct "7"

To: Property Owners Association
Board of Directors & Management Company

Subject: February Monthly Productivity Analysis Report
Enclosure: **MPAR – February 2020**
Distribution: Executive Command Staff & Board of Directors & Management Company

The purpose of this "**Monthly Productivity Analysis Report**" (M.P.A.R.) is to provide the executive command staff with the appropriate data to analyze the productivity of assigned personnel and their shifts' activities to allow for the validation of individual and divisional performance evaluations. With regard to the specific contents of the report, there are 18 distinctive component parts of this report. These components are enumerated below:

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|--|---|
| 01. Patrol Activity Details | 10. Traffic Enforcement Report |
| 02. Patrol Activity Analytical Summary | 11. Trends & Percentages of Traffic |
| 03. Patrol Activity Percentages & Trends | 12. Citation & Warning Issuance Review |
| 04. Security Checks Report | 13. Call for Service Report (<i>C.F.S.</i>) |
| 05. Security Checks Percentages & Trends | 14. Trends & Percentages for <i>C.F.S.</i> |
| 06. Crisis Intervention Disposition Report | 15. Overtime Report (service at no Cost) |
| 07. Offense/Incident Generation Report | 16. Reserve Deputy Use (at no Cost) |
| 08. Criminal Arrest Types Report | 17. Incident Summarization |
| 09. Warrant Execution Report | 18. Hotspot Report Data Review |

A cursory analysis of the statistical data from this report should be demonstrative of the quality of performance of this agency in realizing the contractual obligations and the overall achievement of the goals and objectives of this Agency and the Contract Division.

2620 total miles were driven and the shift responded to **1274** total service calls and conducted **004** crash investigations. The shift issued **008** traffic citations, made **03** arrests and handled **061** enforcement service related calls.

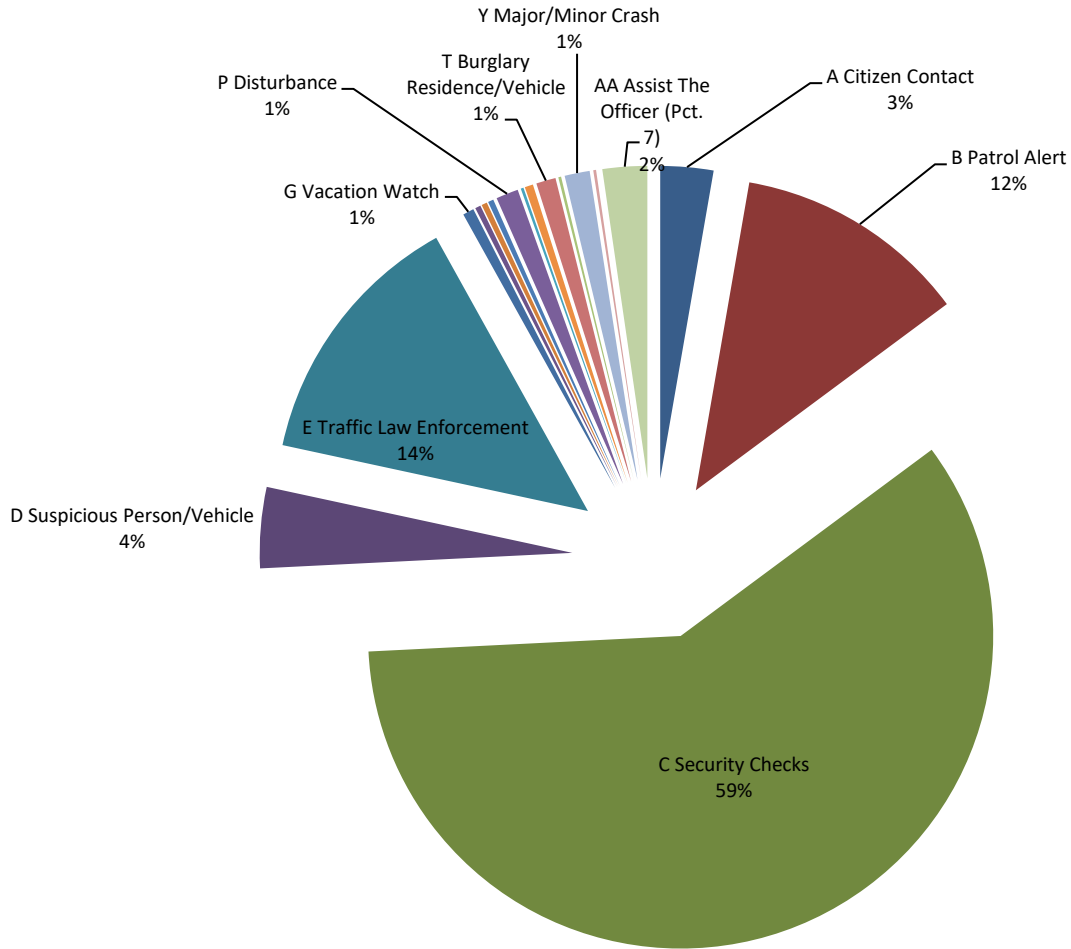
A. Patrol Activity Monthly Total:

0694

*	<i>Patrol Activity Types</i>	7S18	7S28	7S29	TOT	AVER	%
A	Citizen Contact	9	8	2	19	6.3	3%
B	Patrol Alert	3	0	81	84	28.0	12%
C	Security Checks	92	126	194	412	137.3	59%
D	Suspicious Person/Vehicle	10	8	11	29	9.7	4%
E	Traffic Law Enforcement	26	27	41	94	31.3	14%
F	Offense/Incident Reports	0	0	0	0	0.0	0%
G	Vacation Watch	0	1	3	4	1.3	1%
H	Open Door / Window	0	0	0	0	0.0	0%
I	Assist Contract Citizen	0	0	0	0	0.0	0%
J	Welfare Check / Med.	1	1	0	2	0.7	0%
K	Traffic Initiative	0	0	0	0	0.0	0%
L	Traffic Hazard	0	2	0	2	0.7	0%
M	Animal Humane	2	0	0	2	0.7	0%
N	Alarms	0	0	0	0	0.0	0%
O	Mental Cases (171)	0	0	0	0	0.0	0%
P	Disturbance	0	4	4	8	2.7	1%
Q	Criminal Investigation	0	1	0	1	0.3	0%
R	Follow-up Investigation	2	1	0	3	1.0	0%
S	Criminal Mischief	0	0	0	0	0.0	0%
T	Burglary Residence/Vehicle	2	5	0	7	2.3	1%
U	Theft / Theft of Business	1	0	0	1	0.3	0%
V	Citizen Assaulted	0	0	0	0	0.0	0%
W	Robbery of an Individual	0	0	0	0	0.0	0%
X	Trespass Warning	0	0	0	0	0.0	0%
Y	Major/Minor Crash	3	5	1	9	3.0	1%
Z	Child Custody Disputes	0	1	0	1	0.3	0%
AA	Assist The Officer (Pct. 7)	16	0	0	16	5.3	2%
BB	Runaway Missing Persons	0	0	0	0	0.0	0%
CC	Assisted LEA	0	0	0	0	0.0	0%
DD	Solicitors	0	0	0	0	0.0	0%
EE	Meeting/Event/Ct.	0	0	0	0	0.0	0%
*	MONTH TOTALS	167	190	337	694	231.3	100%

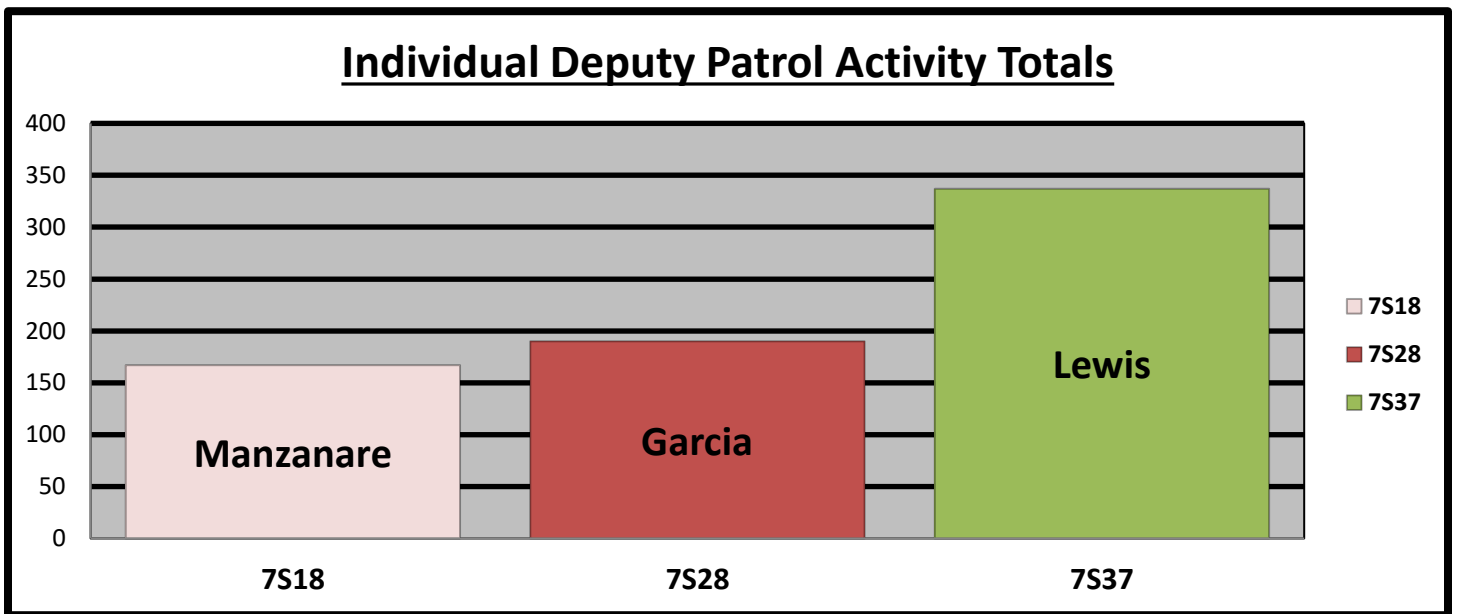
A1. Patrol Activity Percentage:

Percentage of Patrol Activity



- | | | | |
|-------------------------------|------------------------------|----------------------------------|--------------------------------|
| ■ A Citizen Contact | ■ B Patrol Alert | ■ C Security Checks | ■ D Suspicious Person/Vehicle |
| ■ E Traffic Law Enforcement | ■ F Offense/Incident Reports | ■ G Vacation Watch | ■ H Open Door / Window |
| ■ I Assist Contract Citizen | ■ J Welfare Check / Med. | ■ K Traffic Initiative | ■ L Traffic Hazard |
| ■ M Animal Humane | ■ N Alarms | ■ O Mental Cases (171) | ■ P Disturbance |
| ■ Q Criminal Investigation | ■ R Follow-up Investigation | ■ S Criminal Mischief | ■ T Burglary Residence/Vehicle |
| ■ U Theft / Theft of Business | ■ V Citizen Assaulted | ■ W Robbery of an Individual | ■ X Trespass Warning |
| ■ Y Major/Minor Crash | ■ Z Child Custody Disputes | ■ AA Assist The Officer (Pct. 7) | ■ BB Runaway Missing Persons |
| ■ CC Assisted LEA | ■ DD Solicitors | ■ EE Meeting/Event/Ct. | |

B. Patrol Activity by West Belfort Personnel:

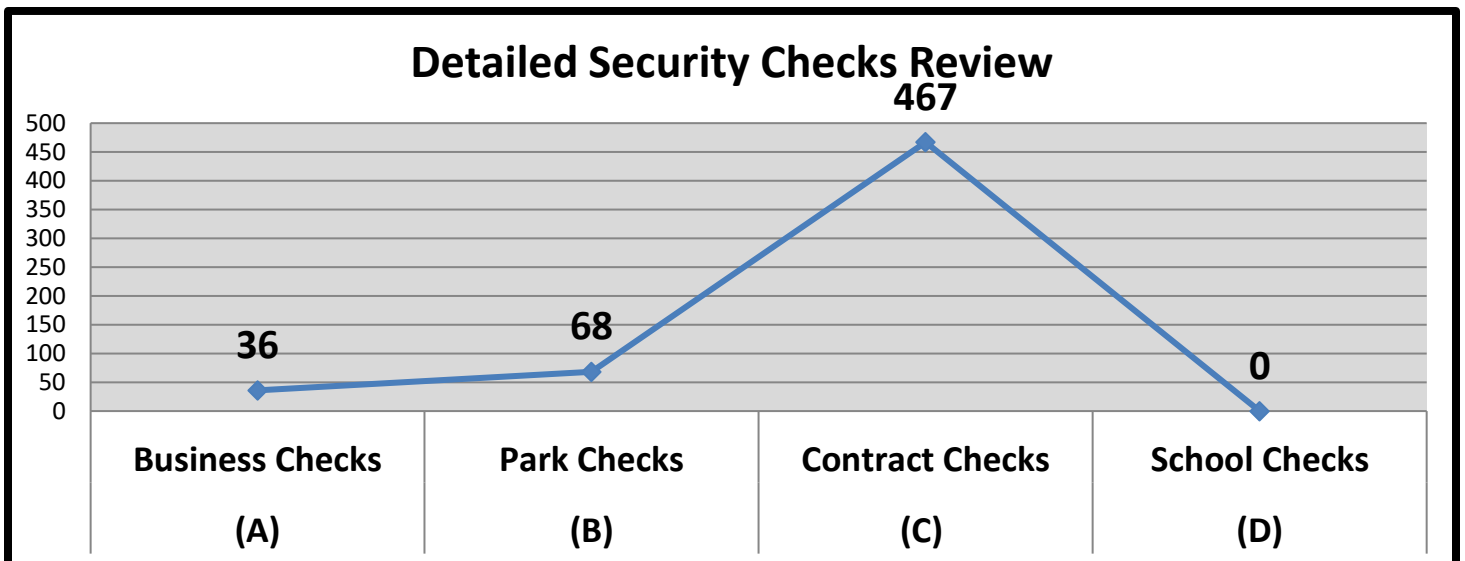


C. Security Checks Monthly Total:

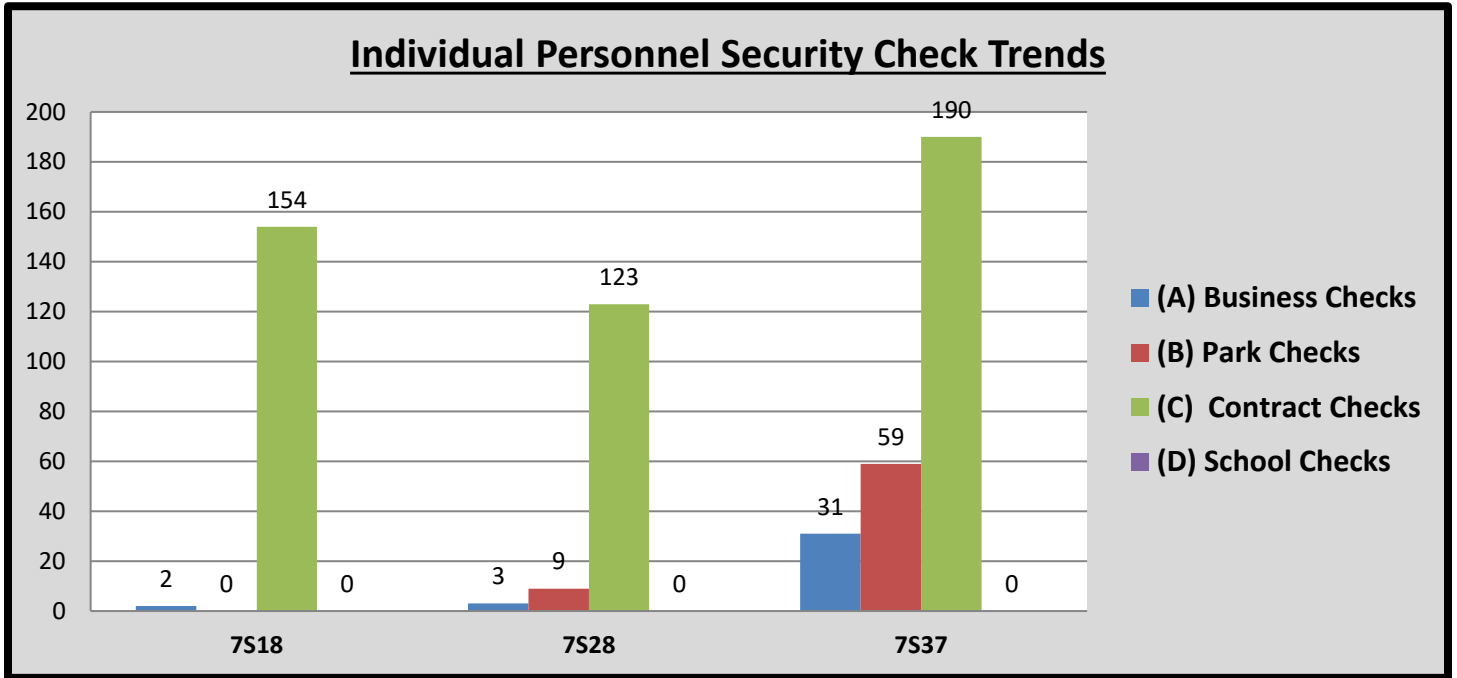
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* Security Checks	7S18	7S28	7S29	TOT	AVER	%
(A) Business Checks	2	3	31	36	12.0	6%
(B) Park Checks	0	9	59	68	22.7	12%
(C) Contract Checks	154	123	190	467	155.7	82%
(D) Plaza Checks	0	0	0	0	0.0	0%
(E) Totals	156	135	280	571	190.3	100%

D. Detailed Security Checks Monthly:



E. Individual Personnel Security Check Trends:



F. CIT/MHO Dispositions Monthly Total:

000

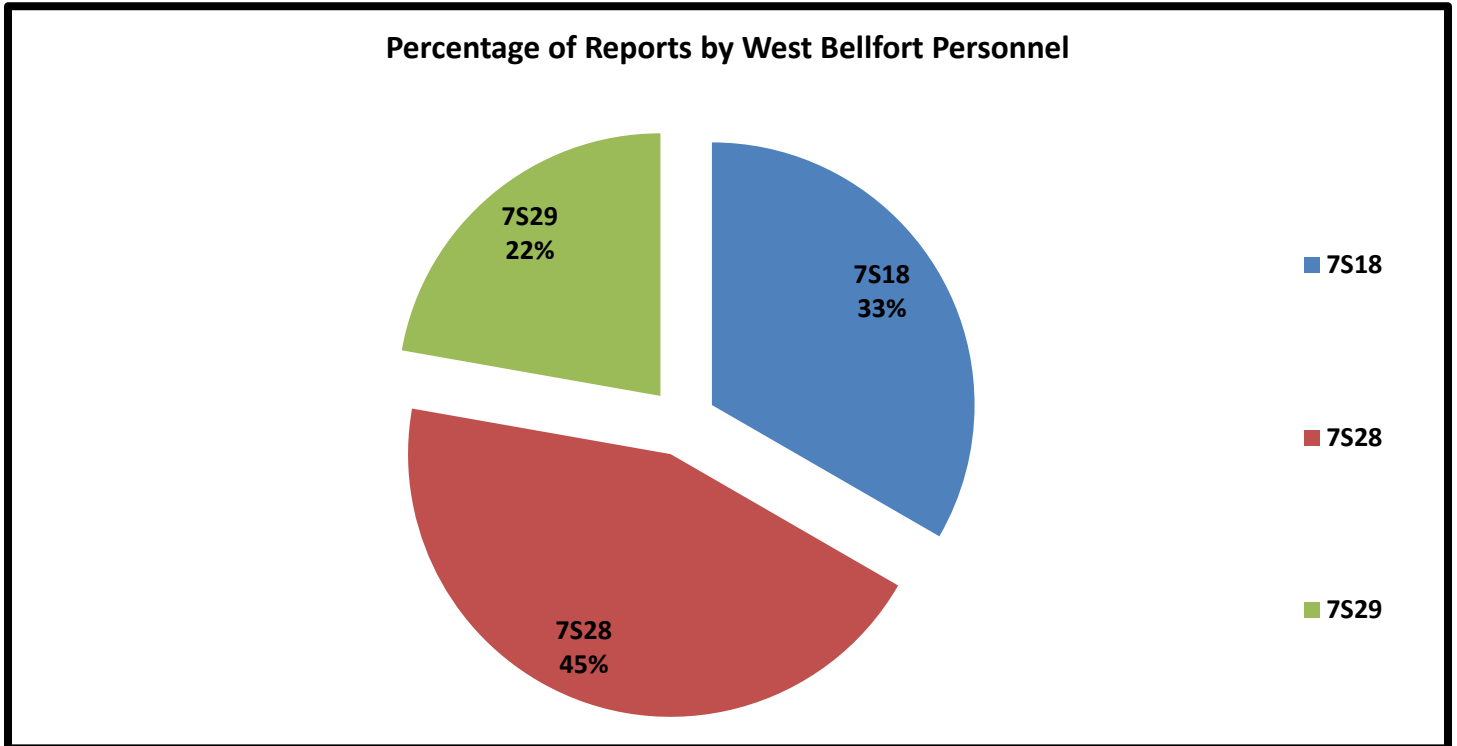
*	<i>C.I.T. Dispositions</i>	7S18	7S28	7S29	TOT	AVER	%
(A)	CIT/MHO Outside Referral	0	0	0	0	0.0	#DIV/0!
(B)	CIT/MHO Transport	0	0	0	0	0.0	#DIV/0!
(C)	CIT/MHO CIT Contact	0	0	0	0	0.0	#DIV/0!
(D)	CIT/MHO Arrest	0	0	0	0	0.0	#DIV/0!
(E)	<i>Totals</i>	0	0	0	0	0.0	#DIV/0!

G. Offense/Incident Reports Monthly Total:

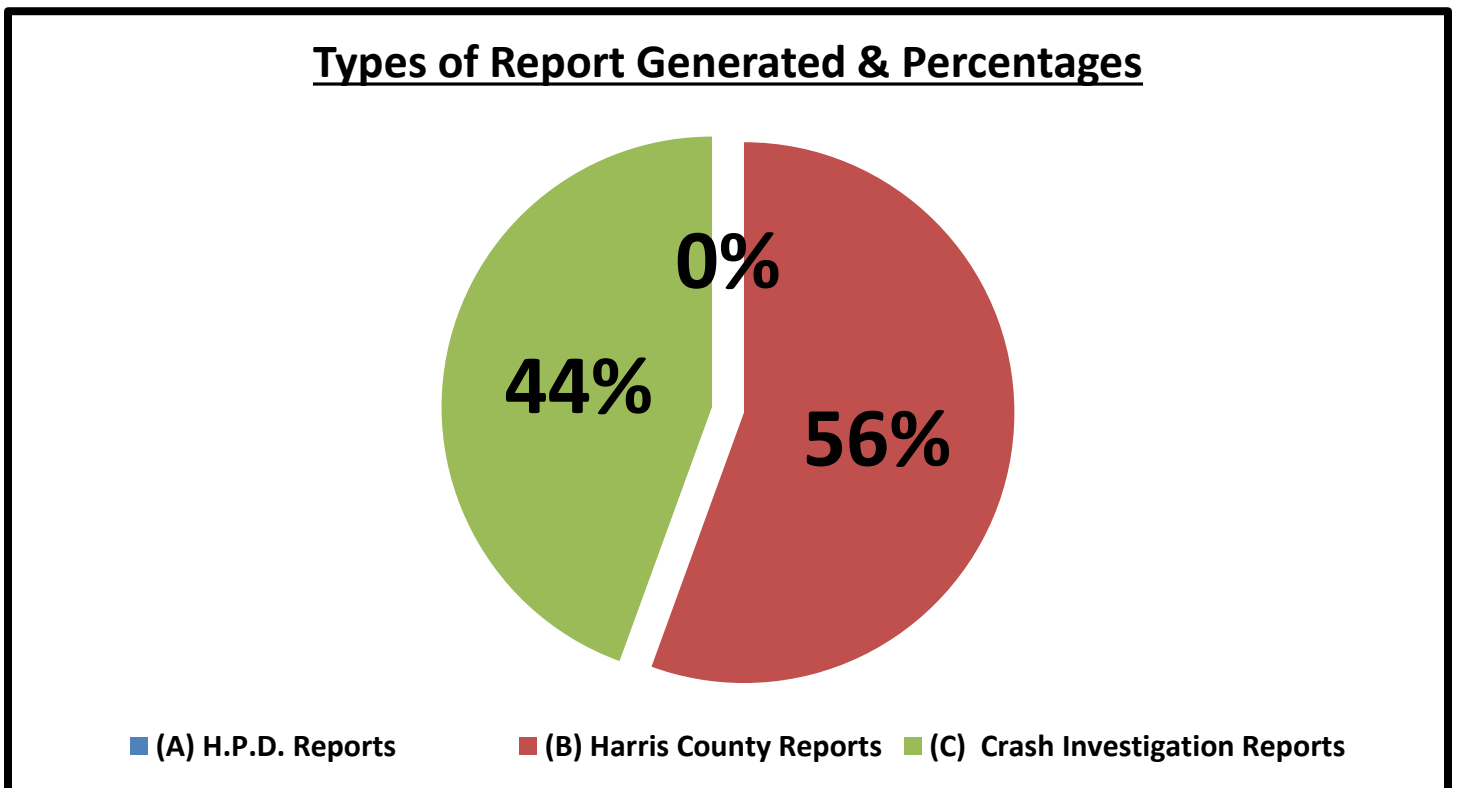
009

*	<i>Offense/Incident Reports</i>	7S18	7S28	7S29	TOT	AVER	%
(A)	H.P.D. Reports	0	0	0	0	0.0	0%
(B)	Harris County Reports	2	1	2	5	1.7	56%
(C)	Crash Investigation Reports	1	3	0	4	1.3	44%
(D)	<i>Totals</i>	3	4	2	9	3.0	100%

H. Report Generation Percentages:



I. Percentages:

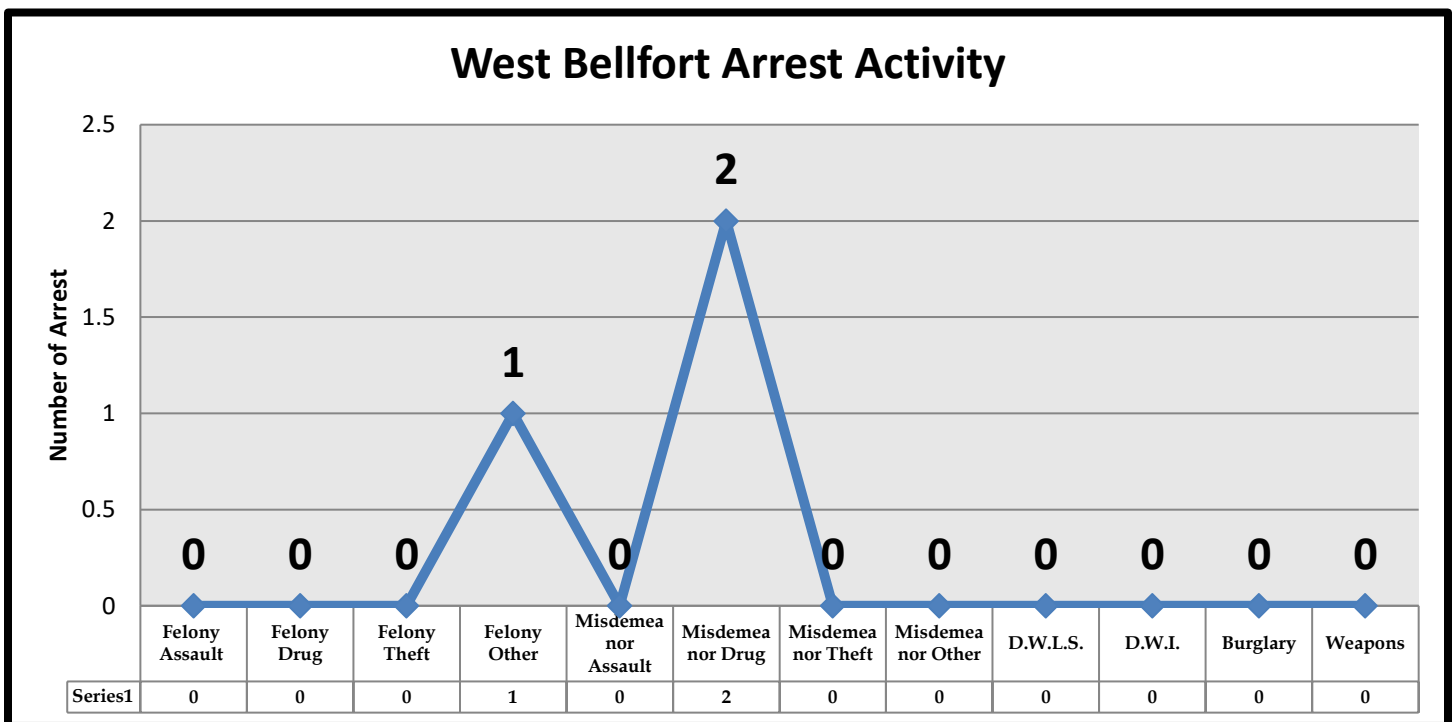


J. Types of Criminal Arrests Monthly Total:

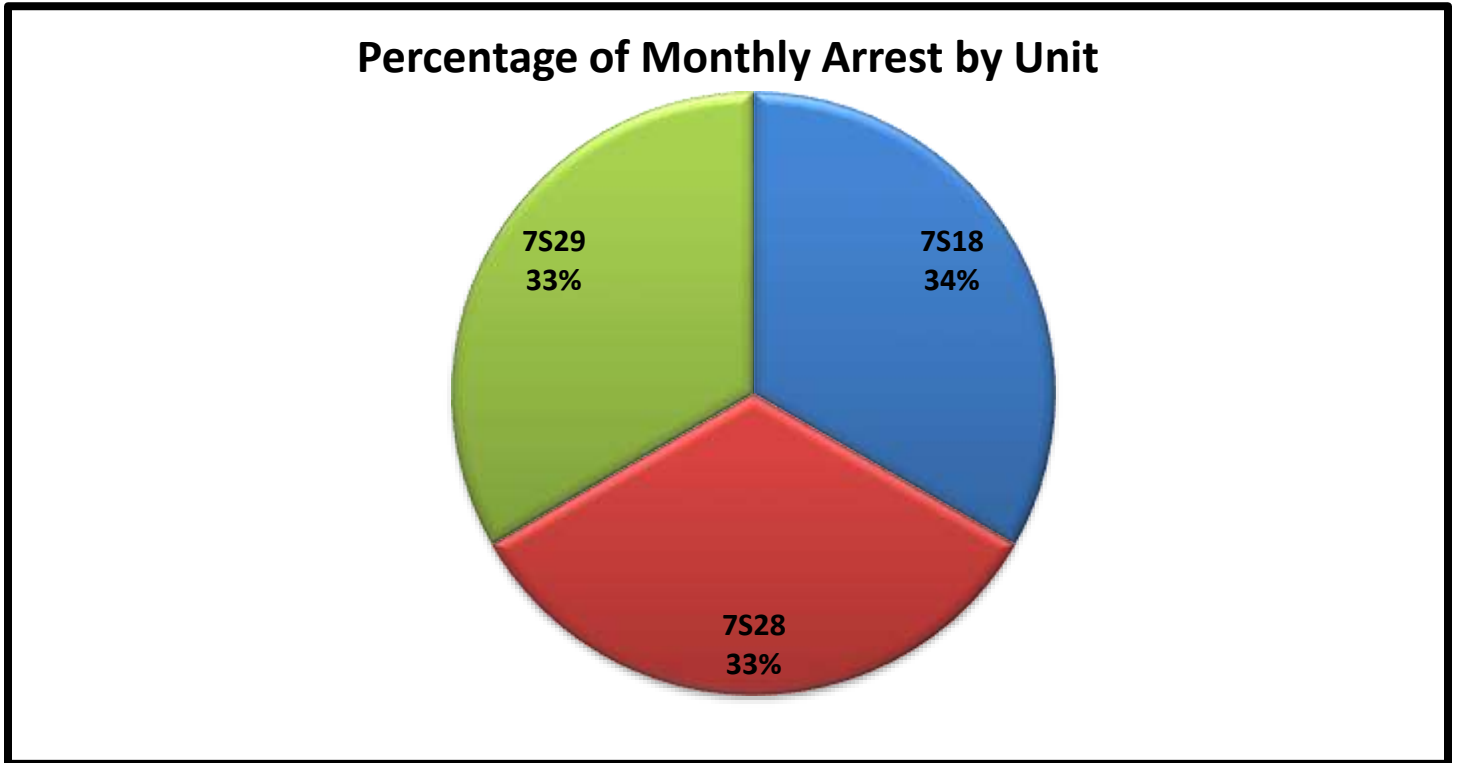
003

*	Types of Criminal Arrests	7S18	7S28	7S29	TOT	AVER	%
A	Felony Assault	0	0	0	0	0.0	0%
B	Felony Drug	0	0	0	0	0.0	0%
C	Felony Theft	0	0	0	0	0.0	0%
D	Felony Other	0	1	0	1	0.3	33%
E	Misdemeanor Assault	0	0	0	0	0.0	0%
F	Misdemeanor Drug	1	0	1	2	0.7	67%
G	Misdemeanor Theft	0	0	0	0	0.0	0%
H	Misdemeanor Other	0	0	0	0	0.0	0%
I	D.W.L.S.	0	0	0	0	0.0	0%
J	D.W.I.	0	0	0	0	0.0	0%
K	Burglary	0	0	0	0	0.0	0%
L	Weapons	0	0	0	0	0.0	0%
M	<i>Totals</i>	1	1	1	3	1.0	100%

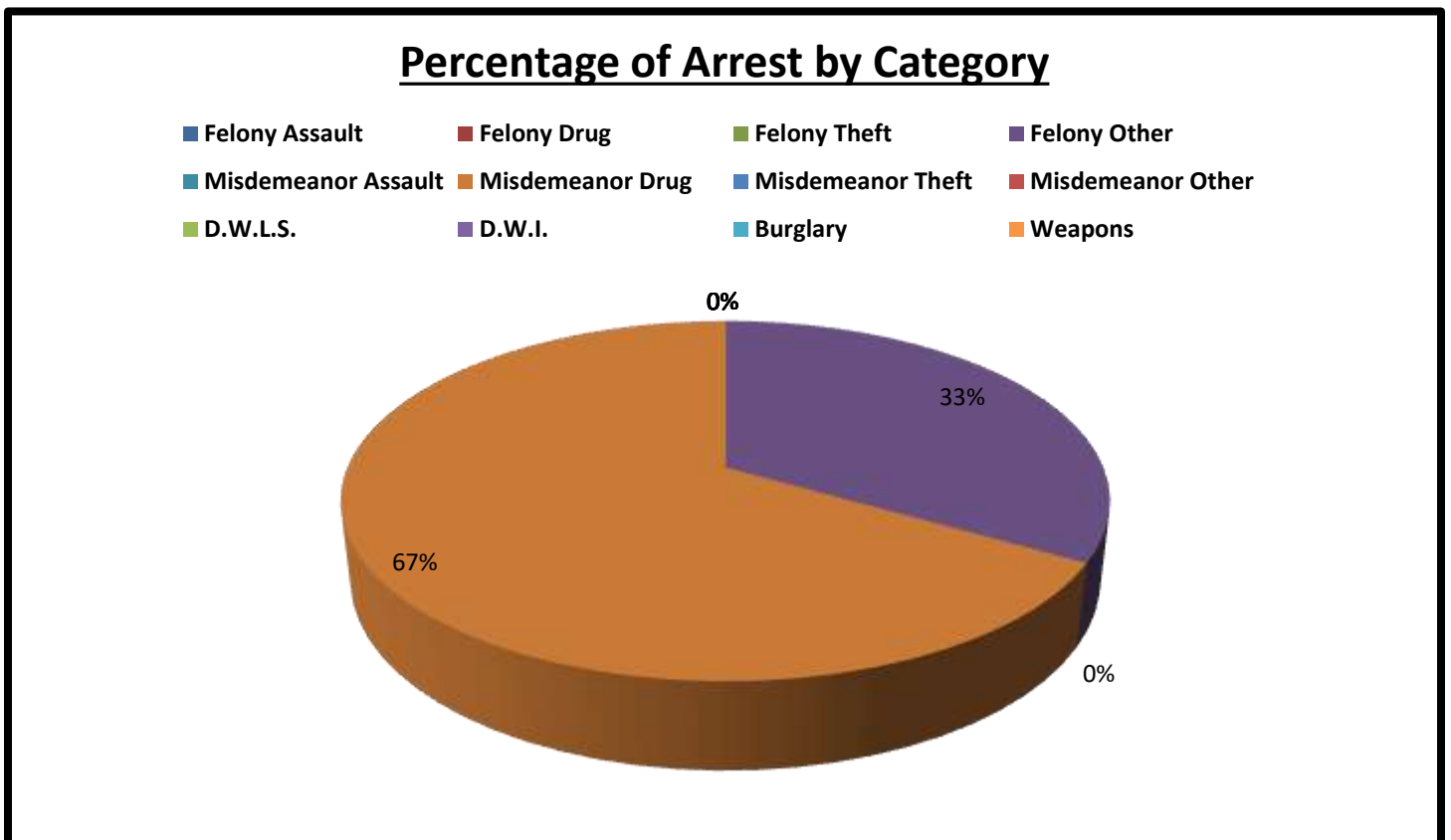
K. Types of Criminal Arrests Monthly Total:



L. Types of Criminal Arrests Percentage Total:



M. Types of Criminal Arrests Monthly Percentage Total:



N. Executed Warrant Monthly Total:

001

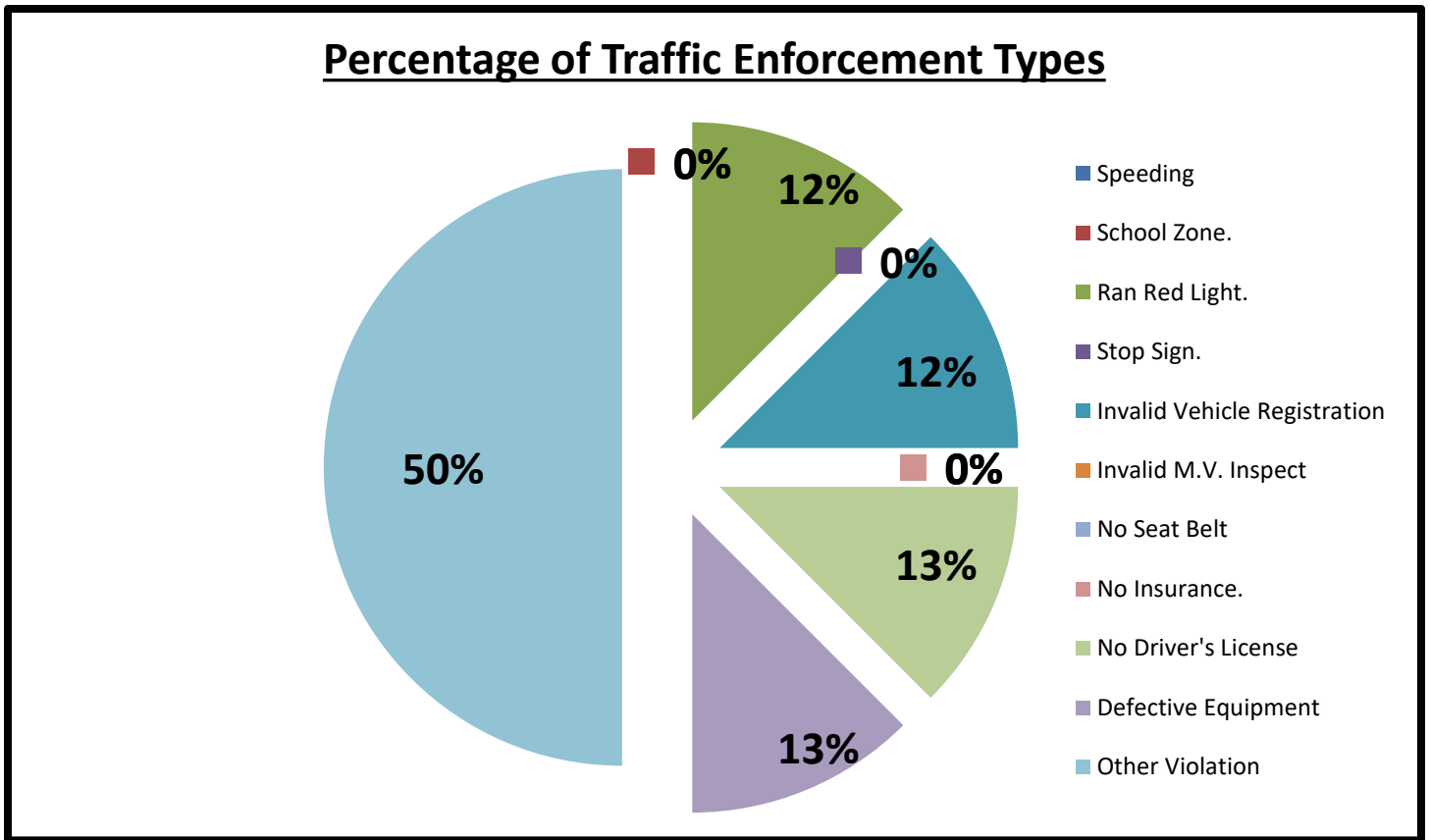
*	<i>Executed Warrants</i>	7S18	7S28	7S29	TOT	AVER	%
(A)	Felony Warrants	0	1	0	1	0.3	100%
(B)	Misdemeanor Warrants	0	0	0	0	0.0	0%
(C)	<i>Totals</i>	0	1	0	1	0.3	100%

O. Traffic Law Enforcement Total:

058

*	<i>Traffic Enforcement</i>	7S18	7S28	7S29	TOT	AVER	%
A	Speeding	0	0	0	0	0.0	0%
B	School Zone.	0	0	0	0	0.0	0%
C	Ran Red Light.	0	0	1	1	0.3	13%
D	Stop Sign.	0	0	0	0	0.0	0%
E	Invalid Vehicle Registration	0	1	0	1	0.3	13%
F	Invalid M.V. Inspect	0	0	0	0	0.0	0%
G	No Seat Belt	0	0	0	0	0.0	0%
H	No Insurance.	0	0	0	0	0.0	0%
I	No Driver's License	0	1	0	1	0.3	13%
J	Defective Equipment	0	0	1	1	0.3	13%
K	Other Violation	1	3	0	4	1.3	50%
L	Written Warnings	0	0	0	0	0.0	0%
M	Verbal Warning	0	18	32	50	16.7	100%
N	Citation	1	5	2	8	2.7	14%
O	Total Violations	1	23	34	58	19.3	100%

P. Traffic Law Enforcement Total:



Q. Citations vs. Warnings Monthly Total:

058

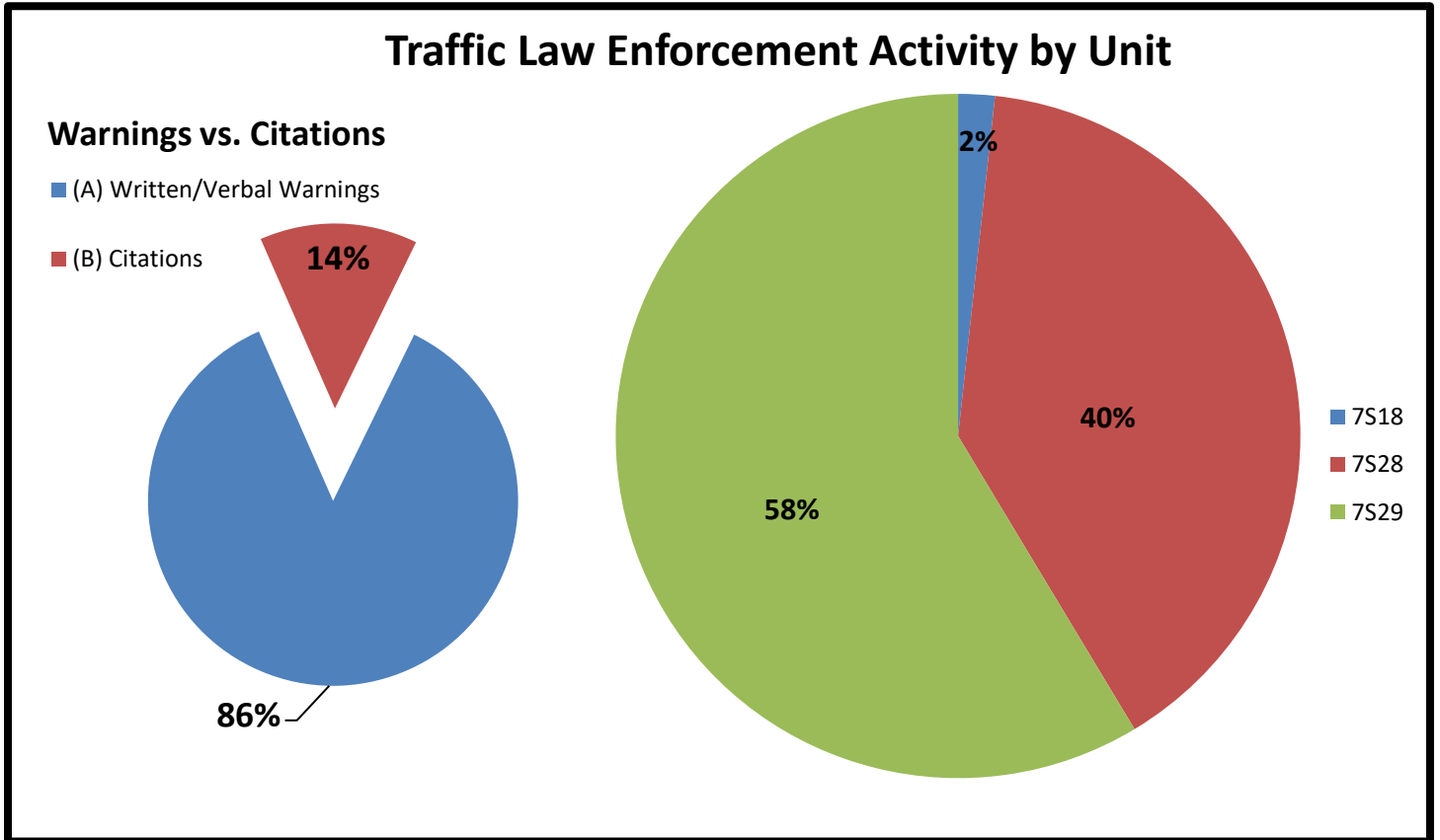
*	<i>Warnings vs. Citations</i>	7S18	7S28	7S29	TOT	AVER	%
(A)	Written/Verbal Warnings	0	18	32	50	16.7	86%
(B)	Citations	1	5	2	8	2.7	14%
(C)	<i>Totals</i>	1	23	34	58	19.3	100%

R. Sources of Calls for Service Monthly Total:

694

*	<i>Sources of Calls for Service</i>	7S18	7S28	7S29	TOT	AVER	%
(A)	On View	0	8	0	8	2.7	1%
(B)	Dispatched	6	21	4	31	10.3	4%
(C)	Self-Initiated	161	161	333	655	218.3	94%
(D)	<i>Totals</i>	167	190	337	694	231.3	100%

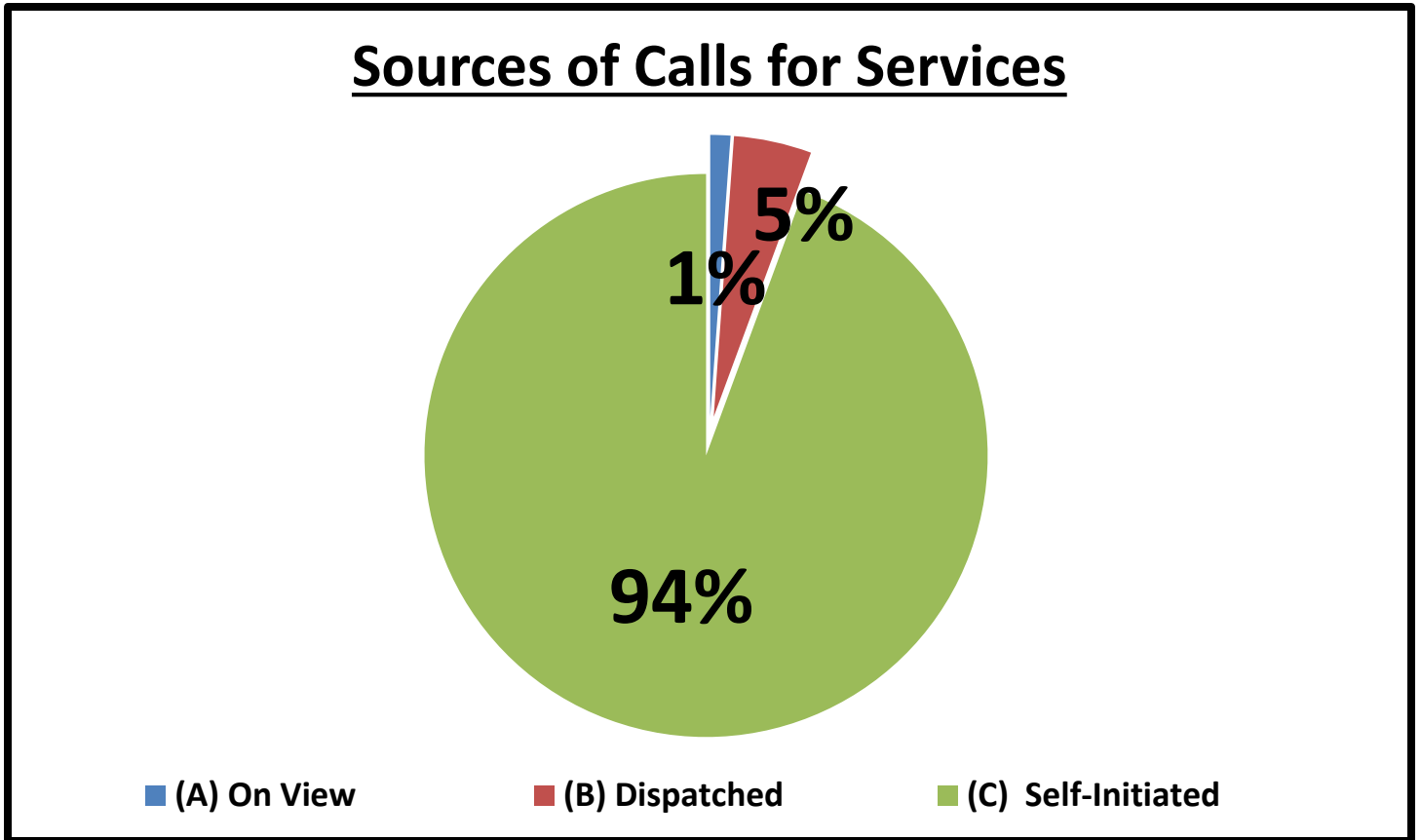
S. Traffic Law Enforcement Activity by Unit Percentages:



T. Sources of Calls for Service Percentages:

*	Sources of Calls for Service	7S18	7S28	7S29	TOT
(A)	On View	0%	4%	0%	1%
(B)	Dispatched	4%	11%	1%	4%
(C)	Self-Initiated	96%	85%	99%	94%
(D)	Totals	100%	100%	100%	100%

U. Sources of Calls for Service Percentages:



V. Free Reserve Personnel Time Utilized in Contract Monthly Total: 000

*	<i>Free Reserve Personnel Time</i>	7S18	7S28	7S29		TOT	AVER	%
(A)	<i>Totals</i>	0	0	0		0	0.0	#DIV/0!

W. Monthly Productivity Analysis Report (M.P.A.R.) - Executive Summary:

*	<i>Units</i>	7S18	7S28	7S29		TOT	AVER
1	Patrol Activity	167	190	337		694	231.3
2	Security Checks	156	135	280		571	190.3
3	C.I.T. Interactions	0	0	0		0	0.0
4	Offense/Incident Reports	3	4	2		9	3.0
*	<i>Total Service Calls</i>	326	329	619		1274	424.7
1	Criminal Arrests	1	1	1		3	1.0
2	Citations Issued	1	5	2		8	2.7
3	Written & Verbal Warnings	0	18	32		50	16.7
*	<i>Enforcement Service Calls</i>	2	24	35		61	20.3
*	<i>Total Hours</i>	160	160	160		480	160.0
1	Sick Time Used	0	0	8		8	2.7
2	Vacation Time Used	8	0	0		8	2.7
3	Training Time Used	0	0	0		0	0.0
4	Compensatory Time Used	8	0	0		8	2.7
*	<i>Hours Actually Worked</i>	144	160	152		456	152.0
*	<i>Unit Productivity Ratio</i>	2.3	2.2	4.3		2.9	2.9

X. Mileage Total:

2620

*	<i>Mileage</i>	7S18	7S28	7S29		TOT	AVER	%
(A)	<i>Totals</i>	950	695	975		2620	873.3	378%

Y. Patrol Alert Submission Report:

*	<i>Received</i>				<i>Subject</i>
00x	<i>Date</i>	<i>Time</i>	<i>Code</i>	<i>Location</i>	
A.					

Z. Incident Summaries:

01.	FEBRUARY 01, 2020	1900 HOURS	WARRANT SERVICE		DEPUTY Y. GARCIA	
	EVENING SHIFT:	7800 W BELLFORT	WB	"M"	HC:	2002-00009
<p>On February 1, 2020, a Saturday, at approximately 19:30 hours, while on patrol in the "West Bellfort Contract", Deputy Y. Garcia was performing routine patrol and law enforcement services when I (Deputy Y. Garcia) executed a warrant call for service. Offender was taken into custody. Deputy gathered all pertinent information needed to make a report. Report Generated. The patrol activity type is "PAT=R".</p>						

02.	FEBRUARY 2, 2020	0000 HOURS	NARCOTICS ARREST-POM		DEPUTY C. LEWIS	
	NIGHTSHIFT:	10800 BRAES FOREST	WB	"M"	HC:	2002-00011
<p>On February 2, 2020, a Sunday, at approximately 0037 hours, while on patrol in the "West Bellfort Contract", Deputy C. Lewis was performing routine patrol and law enforcement services when I conducted a traffic stop on a motor vehicle who failed to stop at a stop sign. The operator was arrested possession of Marijuana in his possession. The traffic stop resulted in an arrest with the confiscation of contraband. The patrol activity type is "PAT=E".</p>						

03.	FEBRUARY 03, 2020	1400 HOURS	BURGLARY OF A VEHICLE		DEPUTY Y. GARCIA	
	EVENING SHIFT:	7810 OAKINGTON DR	WB	"M"	HC:	2002-00028
<p>On February 03, 2020, a Monday, at approximately 14:13 hours, while on patrol in the "West Bellfort Contract", Deputy Y. Garcia was performing routine patrol and law enforcement services when I (Deputy Y. Garcia) was dispatched for a burglary of a vehicle call for service. Deputy gathered all pertinent information needed to make a report. Report Generated. The patrol activity type is "PAT=T".</p>						

04.	FEBRUARY 03, 2020	1600 HOURS	BURGLARY OF A VEHICLE		DEPUTY Y. GARCIA	
	EVENING SHIFT:	7807 OAKINGTON DR	WB	"M"	HC:	2002-00029
<p>On February 03, 2020, a Monday, at approximately 16:28 hours, while on patrol in the "West Bellfort Contract", Deputy Y. Garcia was performing routine patrol and law enforcement services when I (Deputy Y. Garcia) was dispatched for a burglary of a vehicle call for service. Deputy gathered all pertinent information needed to make a report. Report Generated. The patrol activity type is "PAT=T".</p>						

05.	FEBRUARY 03, 2020	1500 HOURS	BURGLARY OF A VEHICLE		DEPUTY Y. GARCIA	
	EVENING SHIFT:	7547 QUAIL MEADOW	WB	"M"	HC:	2002-00030
<p>On February 03, 2020, a Monday, at approximately 15:51 hours, while on patrol in the "West Bellfort Contract", Deputy Y. Garcia was performing routine patrol and law enforcement services when I (Deputy Y. Garcia) was dispatched for a burglary of a vehicle call for service. Deputy gathered all pertinent information needed to make a report. Report Generated. The patrol activity type is "PAT=T".</p>						

06.	FEBRUARY 09, 2020	2100 HOURS	MAJOR ACCIDENT		DEPUTY Y. GARCIA	
	EVENING SHIFT:	11100 FONDREN	WB	"N/A"	HC:	2002-00083
<p>On February 09, 2020, a Sunday, at approximately 21:31 hours, while on patrol in the "West Bellfort Contract", Deputy Y. Garcia was performing routine patrol and law enforcement services when I (Deputy Y. Garcia) was flagged down for a major crash call for service. Deputy gathered all pertinent information needed to make a report. Report Generated. The patrol activity type is "PAT=Y".</p>						

07.	FEBRUARY 13, 2020	0300 HOURS	STOLEN VEHICLE		DEPUTY C. LEWIS	
	NIGHTSHIFT:	7500 CREEKBEND	WB	"M"	HC:	2002-00109
<p>On February 13, 2020, a Thursday, at approximately 0350 hours, while on patrol in the "West Bellfort Contract", Deputy C. Lewis was performing routine patrol and law enforcement services performed when I conducted a traffic stop on a motor vehicle for running a stop sign. The traffic stop resulted in an arrest of the operator for Unauthorized Use of a Motor Vehicle. The vehicle was recovered and returned to owner. A report was generated. The patrol activity type is "PAT=E".</p>						

08.	FEBRUARY 14, 2020	1100 HOURS	ACCIDENT-FSGI		DEPUTY C. MANZANARE	
	DAYSHIFT:	7700 VICKIJOHN DR	WB	"M"	HC:	2002-00119
<p>On February 14, 2019, a Friday, at approximately 1141 hours, while on patrol in the "West Bellfort Contract", Deputy C. Manzanare was performing routine patrol and law enforcement services when I (Deputy C. Manzanare) got dispatched to a meet the citizen call for service. Upon making contact Deputy was advised by the complainant he had been involved in an accident where the other vehicle fled and waned a report. I gathered all pertinent information from complainant to make a report. Crash Report Generated. The patrol activity type is "PAT=Y".</p>						

09.	FEBRUARY 14, 2020	1500 HOURS	MINOR ACCIDENT		DEPUTY Y. GARCIA	
	EVENING SHIFT:	10500 FONDREN	WB	"N/A"	HC:	2002-00121
<p>On February 14, 2020, a Friday, at approximately 15:53 hours, while on patrol in the "West Bellfort Contract", Deputy Y. Garcia was performing routine patrol and law enforcement services when I (Deputy Y. Garcia) was flagged down for a Minor crash call for service. Deputy gathered all pertinent information needed to make a report. Report Generated. The patrol activity type is "PAT=Y".</p>						

10.	FEBRUARY 17, 2020	1800 HOURS	MAJOR ACCIDENT		DEPUTY Y. GARCIA	
	EVENING SHIFT:	11000 FONDREN	WB	"N/A"	HC:	2002-00138
<p>On February 17, 2020, a Monday, at approximately 18:32 hours, while on patrol in the "West Bellfort Contract", Deputy Y. Garcia was performing routine patrol and law enforcement services when I (Deputy Y. Garcia) was flagged down for a major crash call for service. Deputy gathered all pertinent information needed to make a report. Report Generated. The patrol activity type is "PAT=Y".</p>						

11.	FEBRUARY 20, 2020	0800 HOURS	BURGLARY MOTOR VEHICLE	DEPUTY C. MANZANARE		
	DAYSHIFT:	7700 QUAIL MEADOW	WB	"F"	HC:	2002-00157
<p>On February 20, 2020, a , at approximately 0807 hours, while on patrol in the "West Bellfort Contract", Deputy C. Manzanare was performing routine patrol and law enforcement services when I (Deputy C. Manzanare) got dispatched to a Burglary of a motor vehicle call for service. Upon making contact with the complainant deputy discovered a Burglary had occurred involving unknown suspect(s), Deputy gathered all pertinent information needed to make a report. Report Generated. Deputy later discovered suspects to be arrested by HPD the night of the burglary for breaking into several cars. Deputy then called HCDAO and spoke with an A.D.A who advised suspects were already charged with felony theft. The patrol activity type is "PAT=T".</p>						

12.	FEBRUARY 21, 2020	1000 HOURS	NARCOTICS ARREST-PCS	DEPUTY C. MANZANARE		
	DAYSHIFT:	7700 W BELLFORT	WB	"F"	HC:	2002-00166
<p>On February 21, 2020, a Friday, at approximately 1009 hours, while on patrol in the "West Bellfort Contract", Deputy C. Manzanare was performing routine patrol and law enforcement services when I (Deputy C. Manzanare) initiated a traffic stop near Braesridge Dr and W Bellfort. The driver was found in possession of 0.5 GM of Ecstasy, 65 GM of Xanax, 8 Oz of Marijuana, loaded revolver, scale and small baggies. Suspect was subsequently arrested. Suspect was transported to Harris county Jail without further incident. The patrol activity type is "PAT=E".</p>						

Sergeant Jon Meek

Sergeant Jon Meek
 Neighborhood Patrol Division, First Line Supervisor
 Harris County Constable's Office of Precinct 713-643-6602